



**SUNNINGHILL & ASCOT
PARISH COUNCIL**

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Minutes of a meeting of Sunninghill & Ascot Parish Council held at the Parish Council Office, The Courtyard, High Street, Ascot, SL5 7JF, on Tuesday 13 June at 7.00pm

Members Present: Councillors A Sharpe (Chairman), P Carter, R Ellison, C Herring, B Humphreys, S Humphrey, P Morris, S Jones, R Wood

In attendance: Borough Councillor Julian Sharpe and Elizabeth Yates, Clerk to the Council

6755 TO NOTE APOLOGIES FOR ABSENCE

Councillors Peter Deason, Barbara Hilton, David Hilton, Christine Lester, Ajay Nehra and Barbara Story.

6756 DECLARATIONS OF INTEREST

The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct.

Councillor Spike Humphrey declared an interest in agenda item 9, consideration of grant applications, as he was a Governor of Charter's School.

6757 MINUTES

The Minutes of the Annual Council Meeting, held on 9 May, were approved as a correct record and signed as such.

6758 SUNNINGHILL PARKING

Borough Councillor Julian Sharpe provided an update on the Borough's proposals for parking in Sunninghill Village Centre, further to the public meeting held in November 2016. He also provided the context for the proposals as they related to the Borough's new parking strategy which set out a hierarchy of need for on street parking. Councillor Sharpe then explained the key parking proposals as follows:

- That the bus stop by St Michael's School was to be moved and a raised crossing put in. This was intended to help ease congestion.
- Resident parking permits would be introduced for part of Bowden Road, The Terrace and within the School Road car park, at certain times.
- That more short stay car park bays would be allocated within Queens Road car park.

Members present were asked for their questions, observations and comments. Councillor Charlotte Herring began by asking how a business user would be defined and identified. Councillor Sharpe replied that the level of enforcement was important in making any proposal work. Councillor Herring went on to relate feedback she had from residents that they thought the benefit of resident parking permits could be outweighed by the problems caused for their visitors and that to her knowledge no survey had been carried out to ask the residents of Bowden Road and The Terrace if they wanted permits. Councillor Sharpe replied by stating that resident parking permits would not guarantee residents of a parking space but could address the concerns about day time parking within these roads. Councillor Phil Carter suggested that resident only parking after midnight in Queens Road car park could alleviate the misuse of the long term parking bays by local businesses and the Chairman asked that this misuse was feedback to the Borough. Clarity was also sought on business parking permits and the numbers to be issued. The possibility of using the car park at St Michael and All Angels Church in Sunninghill was also discussed as was the need to re-align the parking bays on the layby by the Post Office and the feasibility of adding another level to the Queens Road car park.

Councillor Sharpe stated that he would discuss these comments, along with those submitted by Councillor Peter Deason, with the Borough.

6759 FORMAL ANNOUNCEMENTS

The Chairman reminded Members that the deadline for the co-option of a Parish Councillor, following the resignation of Councillor Duncan McKay, was 16 June. The Clerk added that to date there had been one expression of interest but no formal application.

6760 PUBLIC ADJOURNMENT

The meeting was not adjourned to allow Members of the Public, if present, to address the Council about matters of local concern as no members of the public were present.

6761 PRESENTATION OF COMMITTEE MINUTES

The Planning Committee minutes of 16 May and 6 June were presented by the Chairman.

The Leisure Committee minutes of 23 May were presented by Councillor Robert Ellison. He reminded those present that the Parish 'Party in the Park' was on Sunday 2 July. Councillor Charlotte Herring asked when the Parish Councillors should arrive on the day to help set up and Councillor Ellison replied at 10.00am. Councillor Ellison also updated Members as to the Leisure Committee's consideration of the Pavilion Project at Victory Field, with its endorsement of the approach set out in Councillor Peter Deason's paper (minute 6742.) This would involve reconfiguring and refurbishing the existing building, so as to include a general purpose room, toilets and storage, whilst maximising the use of the current footprint. A meeting was to be held on 3 July with Mr Paul Ansell, from The Anthony Smith Partnership, to take the project forward.

6762 END OF YEAR ACCOUNTS AND INTERNAL AUDIT

6762.1 Further to minute 6728, Members approved the Annual Governance Statement for signing by the Chairman and the Clerk.

6762.2 Members approved the Statement of Accounts, Section 2, for signing by the Chairman and the Clerk.

6762.3 The Clerk presented the end of year Internal Audit Report which had been previously circulated to Members.

No matters were arising and it was agreed that the internal auditors would be re-appointed for the financial year 2017/18.

6763 CHARITY DONATIONS, SECTION 137, LOCAL GOVERNMENT ACT, 1972

Following receipt of applications for funding received from Charters School, Sunningdale, St Michael's CE Primary School, Sunninghill, Bracknell & District Parkinson's Branch and Victim Support (Bracknell) it was agreed that the following Section 137 donations would be made:

Charter's School, Sunningdale	£1,000
St Michael's CE Primary School	£1,000
Bracknell & District Parkinson's Branch	£500

Councillor Phil Carter agreed to write to each of the recipients and ask for a short statement as to how the funds had been used which could be reported back to residents at the Annual Assembly in 2018.

6764 OTHER BUSINESS

The Chairman commented on how well the tree works were progressing at Tom Green's Field, Sunninghill.

Councillor Robin Wood reported back on a pre-meeting held with Neighbourhood Plan Groups and Parish Councils in advance of the meeting with the Leader of the Royal Borough of Windsor and Maidenhead, Councillor Simon Dudley, regarding the Borough Local Plan. Those who had arranged the pre-meeting were calling for the Borough Councillors to reject the Local Plan as it was currently published and had set up a petition accordingly. Councillor Wood and the Chairman were to attend the meeting with Councillor Dudley, which was to be held on 16 June, on behalf of the Parish Council and had submitted questions to him. Councillor Wood informed Members that the Borough Local Plan was then to be considered at an Extraordinary Borough Council Meeting, to be held on 19th June, at the Town Hall in Maidenhead.

The Clerk confirmed Member's approval to deploy a noise monitor at the Parish Council's section of the cemetery behind St Michael Church, Sunninghill. Councillor Brian Humphreys suggested that the £1,000 grant to be received was earmarked for use at the cemetery. The Clerk also informed Members that she and Councillor Pat Morris were to attend a meeting with the Wildlife in Ascot Group on 21 June regarding a proposed Heritage Lottery Fund application which would seek to enhance the biodiversity and presence of Kingfishers along the Blackmoor Stream and pond by Ancaster Lodge, part of which bordered the Blythewood Nature Reserve.

There being no further business, the Chairman closed the meeting at 8.00pm.

Councillor Allison Sharpe, Chairman