



**SUNNINGHILL & ASCOT  
PARISH COUNCIL**

**The Courtyard (Ascot Racecourse)  
High Street, Ascot, Berkshire SL5 7JF**

**Tel: 01344 623480**

**Email: [enquiries@s-a-pc.com](mailto:enquiries@s-a-pc.com)**

**Website: [www.sunninghillandascotparishcouncil.co.uk](http://www.sunninghillandascotparishcouncil.co.uk)**

---

**Minutes of a meeting of the Leisure & Cultural Committee held at the Parish Council Office, High Street, Ascot, SL5 7JF, on Tuesday 23 May 2017, commencing at 7.00pm**

Members Present: Councillors R Ellison (Chairman), B Hilton, B Humphreys, A Nehra, S Jones, A Sharpe

In attendance: Councillor Charlotte Herring and Elizabeth Yates, Clerk to the Council

**6738 TO NOTE APOLOGIES FOR ABSENCE**

Councillor Pat Morris.

**6739 DECLARATIONS OF INTEREST**

The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. None were given.

**6740 MINUTES**

The Minutes of the previous meeting, held on 11 April, were approved as a correct record and signed as such.

Further to minute 6703, the Clerk informed the meeting that the Chairman of the Sunninghill Trust, Mr Wayne Phelan, had contacted her to state that in his view there was not a need to walk the sites again to define the proposed lease boundaries.

The Clerk had suggested to Mr Phelan that she then drew up a boundary map, as identified during their site visit in December 2016, and that the Parish Council lawyers would forward this map, along with their extant comments on the lease, to the Sunninghill Trust for their consideration. Councillor Barbara Hilton stated that it was important to have a clear map due to the site issues involved.

The Chairman then informed the committee that the War Memorial had been completed at the Parish Council's cemetery behind St Michael and All Angels' Church. Councillor Brian Humphreys commented on how smart it looked and suggested there was a formal opening.

**6741 THE APPOINTMENT OF THE VICE-CHAIRMAN OF THE COMMITTEE**

Further to minute 6721, the Chairman declared his acceptance of Office. He then asked for nominations for the position of Vice-Chairman of the Leisure and Cultural Committee. The Chairman nominated Councillor Ajay Nehra and Councillor Allison Sharpe seconded this nomination. It was agreed unanimously that Councillor Nehra be appointed as Vice-Chairman of the Committee for the Council year 2017/18. He declared his acceptance of office

**6742 THE VICTORY FIELD PAVILION PROJECT**

The Chairman began by thanking Councillor Peter Deason for his work on the Pavilion project and tabled the paper drafted by Councillor Deason that had been sent out to the Parish Councillors in advance of the committee meeting. After discussion it was agreed that Councillors Peter Deason, Ajay Nehra and the Committee Chairman, Robert Ellison, would meet with Mr Paul Ansell from The Anthony Smith Partnership (minute 6650) to take the proposal contained within Councillor Deason's paper further. This proposal centred on re-configuring the existing building further to feedback from Ascot United Football Club and other park users as well as funding clarification from the Borough.

Councillor Allison Sharpe suggested extending the existing utilities into the bank adjacent to the Pavilion for future use, such as for the provision of a wooden kiosk, asked that the building was sustainable, such as through the harvesting of rain water and that the possibility of including a 'kick wall' was re-considered, as well as thought given to planting. She also requested that an appropriate Memorial was put in place to link to the history of the site. These suggestions were considered as was the optimum layout and design of the re-configured building, the incorporation of a Pavilion Room and the possibility of a separate storage container if necessary. The Chairman suggested that public consultation regarding the revised proposal could be carried out at the forthcoming Party in the Park, which Members would assist with. Councillor Barbara Hilton and other Members expressed a desire to move forward with the project.

#### **6743 THE PROGRAMME OF WORKS**

Further to minute 6577 consideration was given to the use of tarmac, resin bonded and bonded gravel surfaces to replace the existing main path at the Parish Council cemetery. Based upon estimated prices approval was given to proceed with a tarmac surface, with a concrete edge. The Clerk was asked to action this.

Also further to minute 6577, the Clerk informed the committee that the seating area on Brockenhurst Road was on Borough Highway Land and therefore the proposed re-surfacing would need to be undertaken by the Borough's term contractors, following consultation with the Ward Councillors. It was agreed that a quotation would be obtained for a resin bonded surface and the Clerk would action this.

Councillor Sharpe asked about the progress of the Sunninghill Village signage, further to the allocation of the Ward Councillors discretionary grant. The Clerk replied that this was subject to the Borough's highways contract arrangements being put in place.

#### **6744 THE ANNUAL RoSPA INSPECTION REPORT**

The Clerk informed those present that the annual RoSPA report had been received and the remedial works identified were being actioned.

#### **6745 THE SUMMER PARISH 'PARTY IN THE PARK'**

The Chairman informed the committee that the Shorts Group was no longer able to attend the Party and it was agreed that Councillor Allison Sharpe would contact the Household Cavalry to see if they could provide a tank. The Chairman suggested that a new marquee was purchased and it was agreed that a donation would only be asked for from the commercial organisations attending the Party, not the community groups. The Chairman informed Members that the rest of the arrangements were being put in place and the Clerk stated that the various safety related forms were being completed as required by the Borough's Safety Advisory Group.

#### **6746 OTHER BUSINESS**

Councillor Barbara Hilton informed Members that the allotment fencing works were due to be carried out on 19 June and would take approximately four days.

Councillor Allison Sharpe asked the Chairman to contact the Borough to ask when the flag would be put in the flag pole at the Cordes Hall and the Clerk was asked to ascertain the procedure for lowering the Parish flags when necessary.

Councillor Hilton informed Members that the Borough were due to take down unauthorised advertising in Ascot.

Councillor Ajay Nehra let the Clerk know that he would be walking his allocated footpaths shortly. The Clerk replied that to date Councillors Pat Morris and Brian Humphreys had sent observations on their allocated paths.

There being no further business, the Chairman closed the meeting at 8.20pm.

-----  
Councillor Robert Ellison, Chairman