SUNNINGHILL & ASCOT
PARISH COUNCIL
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Minutes of a meeting of Sunninghill & Ascot Parish Council held at the Parish Council Office, The Courtyard, High Street, Ascot, SL5 7JF, on Tuesday 25 July 2017 at 7.00pm

Members Present: Councillors A Sharpe (Chairman), B Hilton (Vice-Chairman), P Deason, R Ellison, C Herring, S Jones, C Lester, P Morris, S Humphrey, A Nehra, B Story, R Wood.

In attendance: Elizabeth Yates, Clerk to the Council

6789 TO NOTE APOLOGIES FOR ABSENCE
Councillors Phil Carter, David Hilton and Brian Humphreys.

6790 DECLARATIONS OF INTEREST
The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. None were given.

6791 MINUTES
The Minutes of the Parish Council Meeting, held on 13 June, were approved as a correct record and signed as such.

6792 FORMAL ANNOUNCEMENTS
The Chairman announced that John Gripton had been co-opted as a Parish Councillor following a co-option meeting held prior to the main Parish Council committee. She also informed Members that she, Councillors Peter Deason and Pat Morris had attended a meeting with Jenifer Jackson, Head of Planning at the Royal Borough of Windsor and Maidenhead, and Borough Councillors on 13 July, regarding the Borough Local Plan. This matter would be fully discussed under agenda item 11.

6793 PUBLIC ADJOURNMENT
The meeting was not adjourned for a maximum of 15 minutes to allow Members of the Public, if present, to address the Council about matters of local concern as no members of the public were present.

6794 PRESENTATION OF COMMITTEE MINUTES
The Planning Committee minutes of 27 June and 18 July were presented by Councillor Barbara Hilton.
The Leisure Committee minutes of 11 July were presented by Councillor Ajay Nehra.

6795 QUARTERLY FINANCIAL REPORTS
Councillor Robin Wood, in his capacity as Lead Member for Finance, presented the first quarterly report for the financial year. He went through the previously circulated summary report, noting that ongoing revenue expenditures were in line with the budget but that little expenditure had been incurred so far on the capital projects due to the timings of planned works. He stated that he had no concerns and asked those present if they had any questions. No questions were forthcoming.

6796 UPDATE ON THE PAVILION PROJECT – THE PROPOSAL FROM THE ANTHONY SMITH PARTNERSHIP
Councillor Peter Deason went through the previously circulated proposal and fee bid from the Anthony Smith Partnership. He explained the reasoning behind the scheme and proposed (in line with the Leisure Committee's recommendation) that the Parish Council accepted the proposal and fee bid. Councillor Barbara Hilton seconded this proposal and it was unanimously approved by a show of hands. Councillor Deason went on to state that, as he understood it, the Royal Borough of Windsor and Maidenhead would let the contact, thus complying with procurement processes and allowing for the re-claiming of VAT. The Parish Council would then manage the contract. Discussion followed as to the Leisure Committee's suggestion to fit out the proposed 'community room' with a small kitchen area, similar to that contained within the Parish Council Office. It was agreed that a provisional sum for this would be obtained and that a more detailed specification for this room would be drawn up following fuller consultation with potential users. Councillor Barbara Story asked if the total cost of the Pavilion project was known and Councillor Deason said that it was not at this stage and that part of the Anthony Smith Partnership's work would be to ascertain this cost.

6797 THE WORKS AT THE CEMETERY

The Clerk began by updating Members as to the current status of the capital projects contained within the approved Programme of Works, to include the works at the cemetery, the seating area on Brocklehurst Road and the signage at Victory Field. Further to minute 6778 she then went through the specification and quotation from the Borough's term contractor for the proposed paving works and remedial works for the War Memorial. The Clerk showed Members photos of the War Memorial and it was agreed that she would ask the Borough Contactor to price for removing the trip hazard. She was also asked to discuss landscaping possibilities that would enhance the War Memorial. Approval was then given to the use of tarmac for the proposed path works and the Leisure Committee were given the delegated authority to approve the above budget expenditure needed for this and to determine whether a wood or concrete path edge would be more appropriate.

6798 VICTORY FIELD

The Clerk informed Members that the security firm employed to close the main vehicular gate at Victory Field had reported to her the annoyance of those using the park that the gate was closed at 7.00pm during the summer months. The Clerk explained that this time had been introduced a while ago due to concerns raised by those living next to the park that their neighbourhood amenity was adversely affected by park users after 7.00pm. The Chairman had asked the Clerk to look into the closing times of parks in a similar setting and the Clerk replied that some such parks had seasonal closing times as follows:

January, February, November and December	6.00pm
March, April, September and October	7.00pm
May, June, July and August	9.00pm

Discussion followed about balancing the needs of park users and neighbours and it was agreed that the closing times would be altered to be in accordance with the hours set out as above. The Clerk went on to inform Members that she and the Borough's Community Warden were due to visit neighbouring householders who had raised a concern about anti-social behaviour at the park and the committee agreed to review the use of the park based upon information provided by neighbouring properties and park users.

6799 THE BOROUGH LOCAL PLAN

Councillor Peter Deason had circulated a Briefing Note to Parish Councillors in advance of the meeting which provided feedback from the meeting held with Jenifer Jackson and Borough Councillors on 13 July. Councillor David Hilton had also tabled a response to that Briefing Note which Councillor Barbara Hilton gave out to those present. Councillor Deason had raised three options within his note and each was considered in turn, with Members expressing a need for confidence with the Borough Local Plan to be restored. It was agreed that the Parish Council would work closely with the Borough to deliver developments which were acceptable to the community, but would also make limited representations to the inspector (to seek limited changes to the Emerging Local Plan.) It was further agreed that Councillor Deason would draft a submission on Regulation 19 that he would present on behalf of the Parish Council at the forthcoming Public Hearing. He would circulate this submission in advance to Parish Councillors for their comment, and include within it the perceived lack of response to community comments submitted under Regulation 18.

6800 BOROUGH COUNCIL MATTERS

Councillor David Hilton had sent his apologies and had asked Councillor Barbara Hilton to read through his report which had been previously circulated. The signing of a Memorandum of Understanding for a new Leisure Centre to be built at Charters School was noted, as was the Stakeholder meeting held on Monday 23 July regarding the Rejuvenation of Ascot. The need for fuller engagement by the Developers with the Parish Council was discussed as was the need for expert assistance in the consideration of the suggestion that the Parish Council would manage the proposed Community Facility. Councillor David Hilton would arrange for members of the developer consortium to present on the Community Facility to the Parish Council accordingly. The request that a Borough Planner attended forthcoming Parish Council Planning Committee meetings on significant applications was also noted.

6801 OTHER BUSINESS

Councillor Barbara Hilton informed Members that the Parish Plan would be re-visited and that the Working Group was to meet again to progress with the questionnaire.

Councillor Ajay Nehra asked when the draft Survey Monkey he had drafted regarding the Pavilion Project should be sent out. Members replied that consultation could proceed simultaneously with the work of the Anthony Smith Partnership.

Councillor Peter Deason stated that the lease for the South Ascot Recreation Ground was still outstanding and the Clerk was asked to pro-actively follow this up with the Sunninghill Trust. The Lease would be placed on the agenda for the next Parish Council meeting, to be held on 19 September, to which the Parish Council's representative Trustees would be invited.

Councillor Pat Morris updated Members on the Kingfisher Project stating that the initial expression of interest form had been submitted by the Wildlife in Ascot Group and a third quote for the dredging works was being sought.

There being no further business, the Chairman closed the meeting at 9.00pm.

Councillor Allison Sharpe, Chairman