



**SUNNINGHILL & ASCOT
PARISH COUNCIL**

**The Courtyard (Ascot Racecourse)
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**Minutes of a meeting of Sunninghill & Ascot Parish Council held at the Parish Council Office, The Courtyard,
High Street, Ascot, SL5 7JF, on Tuesday 24 October 2017 at 7.00pm**

Members Present: Councillors A Sharpe (Chairman), P Carter, P Deason, R Ellison, J Gripton, D Hilton, S Jones, C Lester, P Morris, S Humphrey, B Humphreys, A Nehra, B Story

In attendance: Elizabeth Yates, Clerk to the Council

6870 TO NOTE APOLOGIES FOR ABSENCE

Councillors Charlotte Herring, Barbara Hilton and Robin Wood.

6871 DECLARATIONS OF INTEREST

The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. None were received.

6872 MINUTES

The Minutes of the Parish Council Meeting, held on 19 September, were approved as a correct record and signed as such. The Chairman stated that she had received an update on the parking review for Sunninghill Village from Borough Councillor Julian Sharpe. The plans have been reviewed and amended and sent back to the Borough for further review. These plans were now being redrawn and should be back with Councillor Sharpe shortly. He would then circulate these plans for consideration by the Parish Council prior to any further public discussion.

6873 FORMAL ANNOUNCEMENTS

The Chairman stated that she, Councillor Barbara Hilton and the Clerk had met with Alison Alexander, Borough Councillor Christine Bateson and Andy Jeffs, from the Royal Borough of Windsor and Maidenhead, further to minute 6841. The meeting had gone well, had resulted from calls by the Parish Conference for better communication with the Borough and a number of issues had been raised based upon the questions previously submitted by Parish Councillors.

The Chairman then asked Members if they would like her to invite guest speakers to address the Parish Council in 2018, such as Alastair Warwick, Chief Operating Officer, Ascot Racecourse and Janet King, Director of Human Resources and Corporate Services at Frimley Health Foundation Trust. After discussion it was agreed that there would be a presentation on the Ascot Rejuvenation project at the forthcoming Parish Annual Assembly and that Alastair Warwick would be invited to attend a Parish Council meeting. Contact would also be made with the Vicar of St Michael and All Angels Church (as the Parochial Charity accounts had not been presented at recent Annual Assemblies) and the Sunninghill Trust regarding attending Parish Council meetings.

6874 PUBLIC ADJOURNMENT

The meeting was not adjourned to allow Members of the Public to address the Council about matters of local concern as no members of the public were present.

6875 THE ASCOT COMMUNITY FACILITY

As Mr Daniel Hyman, from the Ascot Centre Development Brief Consortium, was in attendance as an observer this agenda item was taken next.

Councillor David Hilton explained the background to and rationale for the proposed Community Facility or Hub. In his view building work on the Hub would be started in about two years time as the first of three different phases of development in Ascot, subject to adoption of the Borough Local Plan and planning approvals. Outline floor plans had been obtained for the Hub which contained 11,000 square feet of space arranged over three floors. The ground floor could contain two shops at the front and a café at the rear, with the anticipation that these commercial operations would finance the Hub.

The Parish Council could be on the first floor along with the Borough Library and Customer Care team. Councillor Peter Deason agreed to calculate the spatial requirements of the Parish Council.

Councillor Hilton stated that it was necessary to establish possible uses of the Hub and the facilities that would be available within it so that a business plan could be drawn up. He and the Parish Council staff had devised a list of community groups that would be contacted to ascertain their requirements and a number of existing community facilities would be visited.

Councillor John Gripton asked who was determining the size of the Hub. Councillor Hilton replied that this would in part depend upon the development brief and Mr Hyman added that a development brief consultation would take place, perhaps in January 2018.

Councillor Hilton went on to state that the Borough would own the title deed to the Hub and that the Borough would assist in developing a business model for it.

Councillor John Gripton asked for further information on the context of the Ascot Rejuvenation project as set out in the Neighbourhood Plan, such as the housing numbers, the relationship between the Hub and the proposed piazza and the High Street. Councillor Peter Deason replied that there was a Stakeholders Group for the Ascot Rejuvenation project which he and Councillor Barbara Hilton sat on as representatives of the Parish Council. It was this group, along with the Development Brief Consortium that was looking into the context. Councillor Phil Carter added that it would also be useful to know more about Ascot Racecourse's plans for development as part of the context. Councillor Barbara Story stated that in her experience as a librarian the need for a general meeting room and private spaces for the Customer Care team was important. Councillor Pat Morris thought that there was an initial need to establish space requirements. Councillor Deason suggested working with space planners once the user needs had been established. Councillor Shirley Jones stated that it was important to know which retailers would occupy the two shops to ensure a variety of retail and a source of income.

The Chairman stated that the Hub had been placed on the agenda as it was necessary to ratify the Parish Council's interest in moving the project forward, on the lines set out by Councillor David Hilton. She asked for a vote on this, by a show of hands, and it was unanimously agreed. Councillor Hilton stated that he would report back on the feedback obtained from users and from the site visits. The Chairman asked Councillors Peter Deason and Barbara Hilton to feedback from the Stakeholders Group meetings to the Parish Council

6876 PRESENTATION OF COMMITTEE MINUTES

The Planning Committee minutes of 3 and 17 October were presented by Councillor Peter Deason.
The Leisure Committee minutes of 26 September were presented by Councillor Robert Ellison.

6877 HALF YEAR FINANCIAL REPORTS

The Clerk went through the financial report that had been previously circulated in the absence of Councillor Robin Wood (Lead Member for Finance.) She noted that there was an underspend on administrative costs as the proposed Community Infrastructure Levy (CIL) and Communications consultants had not been engaged by the Parish Council as it was not as yet in receipt of CIL funds, as had been anticipated when setting the 2017-18 budget. There was also an underspend on the trees budget as few emergency works had been required to date. The Clerk further noted that income levels were higher than expected due to receipt of Section 106 funds for the skate park extension at Victory Field and she suggested Members discuss these budget matters in conjunction with the following agenda item.

6878 THE BUDGET 2018/19

The Clerk went through the project list as put forward by the Leisure Committee. It was agreed that the Pavilion Project would be the priority in 2018 and that associated works, such as disability accessible paving and the extension of electricity to the top level at Victory Field would be incorporated into this project. The need to improve the access road boundary and enhance the front of Victory Field was also agreed, as was the replacement of the multi-play unit and toddler swings within the playground.

In addition, Councillor David Hilton agreed to contact the Borough to look to devise a scheme for improving the footpath that runs down from Oriental Road to the London Road adjacent to Victory Field.

These projects could be funded either from Section 106 funds or from the Parish Council reserves and Councillor Peter Deason stated that it was necessary to know the S106 funds available and the projected reserve levels before drafting the budget and agreeing the programme of works. The Clerk was asked to contact Councillor Robin Wood regarding this and to obtain quotations for these priority projects.

Discussion then took place about the other items on the project list, such as outdoor table tennis tables. Members asked the Leisure Committee to draft an overview of how they wanted each site within the Parish Council's jurisdiction to be managed which would help ascertain the programme of works for each site.

The Clerk was asked to draft an initial budget for 2018/19.

6879 THE LOCAL GOVERNMENT BOUNDARY COMMISSION – ELECTORAL REVIEW OF WINDSOR AND MAIDENHEAD

Councillor David Hilton set out the background to the electoral review stating that the ward boundaries and number of Borough Councillors was being reviewed. Discussion followed as to the need to balance electoral numbers within wards whilst retaining a link between ward and parish boundaries. Councillor David Hilton proposed that he wrote on behalf of the Parish Council to the Boundary Commission stating that the Parish Council wished the wards to stay in line with the existing Parish Council boundaries. The Chairman asked for a vote, by a show of hands, on this proposal and it was unanimously agreed.

6880 BOROUGH COUNCIL MATTERS

Councillor David Hilton informed Members that a bike rack was to be installed outside Tesco's in Ascot High Street and that he wanted to move on with the 'We Love Ascot' project. To this end he asked for support in the use of his Councillor's discretionary grant to purchase additional bins to be located in Ascot High Street and that the Parish Council funded the emptying of these additional bins. After discussion on the state of the bins in the High Street, their number and locations it was agreed that the Parish Council would support the purchase of one additional bin and would pay for its emptying. Councillor Hilton added that he was in communication with the Borough about cleaning schedules for the High Street.

6881 OTHER BUSINESS

Councillor Peter Deason raised concerns about the possible release of more Green Belt for a hotel within Ascot Racecourse, to be located by the stables.

The Chairman stated that Councillor Coppinger, the new Borough Lead Member for Planning, has asked to meet with the Parish Council. It was agreed that Councillor Deason would meet with him, based upon the work he had done on the Borough Local Plan. Councillor David Hilton suggested that Councillor Coppinger could then be invited to attend a Parish Council Planning Committee.

Councillor Ajay Nehra reported fly tipping at the Queens Road car park in Sunninghill. He was advised to report such concerns to the Borough and informed that the fly tipping had been collected.

Councillor Pat Morris informed Members that the grass seed had taken well at Tom Green's Field in Sunninghill and the next stage of scrub clearance had commenced that morning. Approved works to the hedge at Victory Field were also being undertaken shortly.

There being no further business, the Chairman closed the meeting at 9.05pm.

Councillor Allison Sharpe, Chairman