



**SUNNINGHILL & ASCOT  
PARISH COUNCIL**

**The Courtyard (Ascot Racecourse)  
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**Minutes of a meeting of Sunninghill & Ascot Parish Council held at the Parish Council Office, The Courtyard, High Street, Ascot, SL5 7JF, on Tuesday 5 December 2017 at 7.00pm.**

Members Present: Councillors A Sharpe (Chairman), B Hilton (Vice-Chairman), P Carter, P Deason, R Ellison, J Gripton, C Herring, D Hilton, S Jones, C Lester, P Morris, B Humphreys, B Story, R Wood

In attendance: Elizabeth Yates, Clerk to the Council

**6911 TO NOTE APOLOGIES FOR ABSENCE**

Councillors Ajay Nehra and Spike Humphrey.

**6912 DECLARATIONS OF INTEREST**

The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. None were received.

**6913 MINUTES**

The Minutes of the Parish Council Meeting, held on 24 October, were approved as a correct record and signed as such.

**6914 FORMAL ANNOUNCEMENTS**

The Chairman informed members that Alastair Warwick, Chief Operating Officer, Ascot Racecourse, had agreed to attend the February Parish Council meeting. Also she and the Clerk were due to meet with Borough Officers on 7 December, following the initial meeting held on 19 October (minute 6841.) The Clerk had emailed Members seeking any questions they would like to be raised at this meeting. The Chairman also reported on the Parish Conference she had attended with Councillor Barbara Story on 14 November, where the Parish Charter, the Borough's new website, the Local Government Boundary Commission and Borough peer review had been discussed.

**6915 PUBLIC ADJOURNMENT**

The meeting was not adjourned for a maximum of 15 minutes to allow Members of the Public, if present, to address the Council about matters of local concern.

**6916 PRESENTATION OF COMMITTEE MINUTES**

The Planning Committee minutes of 7 and 28 November were presented by Councillor Barbara Hilton.

The Leisure Committee minutes of 21 November were presented by Councillor Robert Ellison. Arising from the minutes, Councillor Ellison drew Members attention to the fee setting for 2018-19. The Clerk updated Members on her meeting with the Green family regarding the memorial bench at Tom Green's Field and the quotations received for the table tennis table surfacing options at Victory Field. The grass matting was within the grant allocation, the tarmac pad was £1,989 and the Astroturf was £3,400. Therefore the Clerk recommended using grass matting as this was within budget and was the suggested surface by the equipment provider. She also suggested that she, Councillor Ellison and the installer met to agree the exact location for the table dependent upon safety and space requirements, taking into account Leisure Committee Members' preference for the table to be located either by the skate park or fitness equipment. The Clerk also suggested that she, Councillor Ellison and the Green family met to agree the exact location of the memorial bench, near the Coombe Lane boundary. These suggestions were agreed.

The Clerk also added that the site strategies would be worked on for further committee consideration. Councillor Barbara Story asked Councillor Ellison as to why the Leisure Committee had concerns about the role of the committee and its terms of reference (minute 6894.) Councillor Ellison replied that this had, in part, been due to the process of project approval by the Parish Council at the October Council meeting.

The Finance and Personnel Committee minutes of 28 November were presented by the Chairman.

## 6917 GRANT APPLICATIONS

The following applications for grants were received in accordance with the Local Government Act, 1972, Section 137.

Ascot Speakers	£117.50
Berkshire Vision	£300
South East Berks Gang Show	£250
Windsor Horse Rangers	£500
Youthline	£,1000
CAB Bracknell	£2,040

Each application was considered in turn and the following grants awarded:

Berkshire Vision	£300
South East Berks Gang Show	£250
Windsor Horse Rangers	£500
Citizens Advice Bracknell	£1,000

It was further agreed that the Clerk would write to the Citizens Advice Bracknell and advise them , that subject to available funds, a grant of £1,000 would also be awarded in the next financial year, as this longer term funding guarantee would be useful and had been included as a specific cost code within next year's draft budget.

Councillor Phil Carter was asked to write to Youthline and ask for further information, with the £450 remaining within the grant budget to be held for Youhtline subject to satisfactory further information.

## 6918 THE BUDGET 2018/19

Councillor Robin Wood, in his capacity as Lead Member for Finance, went through a presentation on the budget, focusing on the background to the budget, the ongoing expenditure, the capital projects and the reserve level.

Members then discussed the budget in detail and raised the following matters:

Councillor Brian Humphreys raised a concern about the high level of reserves and questioned whether or not keeping the precept at the same level could be justified.

Councillor Peter Deason raised a concern about the lack of identified Leisure Committee projects, particularly once Community Infrastructure Levy receipts came in and a need for greater clarity as to the use and transfer of ear marked reserves. He also raised a number of formatting points within the budget spreadsheet. Councillor Deason called for more information about the Leisure Committee projects.

Councillor David Hilton asked if a rolling budget could be prepared, to cover future years. He also thought that an understanding from the Borough as to if and how they could contribute toward the footpath project at Victory Field/ Oriental Road would be useful.

Councillor Charlotte Herring stated that it would be better if the playgrounds could be refurbished at one time to give uniformity to each playground. She also asked how any Parish Plan projects would be identified following the Questionnaire and Councillor Wood replied that a project code had been identified in the ear marked reserves.

Councillor John Gripton asked the Clerk to explain the budget setting process. The Clerk replied that the precept would need to be determined at the January 2018 Parish Council meeting, based upon the draft budget and went through the process of internal and external audit.

Councillor Wood stated that he would amend the budget, taking into account the matters raised, for approval at the January Parish Council meeting.

## 6919 THE PAVLION PROJECT AT VICTORY FIELD

Members considered the proposed plans and external appearance of the Pavilion. The Clerk was asked to raise the following matters with the architect:

The male WC looked too large compared with the female WC.

Could there be access from the community room into the toilet section?

That wood or wood effect cladding was the preferred option for the external appearance of the building. Could the architect provide samples of these?

Could the aluminium door and windows frames be coloured and the external shutters match the external cladding?

Could the door to the storage area be robust?

Could the architect explain why he had proposed solar panels, in their location and how much the panels would cost?

Some Members did not think solar panels would be cost effective and others suggested that provision could be made for them to be fitted if and when appropriate.

Councillor David Hilton informed members that the Section 106 allocation for the Pavilion project was now £171,300 and he would seek to ring fence this within the Borough's budget.

Following on from the budget discussion it was agreed that the Parish Council's general reserve could be used to offset any additional costs beyond the Section 106 grant. Councillor Wood was asked to reflect this in the 2018-19 budget.

## **6920 BOROUGH COUNCIL MATTERS**

Councillor David Hilton reported on the proposed Borough Council Tax and Social Care precept, confirmed that the Council Tax Support Scheme had been agreed, that there would be funds available for extra school places and that the plans for the Charters Leisure Centre was progressing.

## **6921 OTHER BUSINESS**

Councillor Peter Deason reported back on the Borough Local Plan Stakeholder Meeting, stating that the Local Plan could not be changed and the groups' focus was to look at the supporting documents and issues of compatibility. Councillor Deason was concerned that there appeared to be a vacuum on infrastructure considerations. He also informed Members that there had been another meeting of the Ascot Rejuvenation Stakeholder Group and that the Group were anticipating receiving a 'master plan' and supporting documentation from the Developers prior to the public consultation to be held in January 2018. Councillor John Gripton asked for further information about Ascot Rejuvenation and Councillor David Hilton replied that he could meet with Councillor Gripton outside of the meeting to address Councillor Gripton's questions.

## **Part 2 – Confidential**

The Press and Public were not excluded from this part of the meeting as none were present.

There being no further business the Chairman closed the meeting at 9.30pm.

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Councillor Allison Sharpe, Chairman