



**SUNNINGHILL & ASCOT
PARISH COUNCIL**

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Minutes of a meeting of the Leisure & Cultural Committee held at the Parish Council Office, High Street, Ascot, SL5 7JF, on Tuesday 21 November 2017, commencing at 7.00pm

Members Present: Councillors R Ellison (Chairman), A Nehra (Vice-Chairman), J Gripton, B Hilton, S Humphrey, P Morris, S Jones, A Sharpe

In attendance: Elizabeth Yates, Clerk to the Council

6890 TO NOTE APOLOGIES FOR ABSENCE

Councillor Brian Humphreys.

6891 DECLARATIONS OF INTEREST

The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. None were given.

6892 MINUTES

The Minutes of the previous meeting, held on 26 September, were agreed as a correct record and signed as such.

6893 THE FEES FOR 2018/19

The committee considered a previously circulated paper which contained the following recommendations:

- That the fees for the cemetery are unaltered for the financial year 2018-19
- That the fee for the tennis court key remains unaltered for the financial year 2018-19
- That the fee for the hire of football pitches increases by £10 per senior team and £5 per youth team for the financial year 2018-19
- That the fees for the allotments are increased by £4 per year for a full plot and £2 per year for a half plot for the financial year 2018-19

The Chairman asked for a vote, by a show of hands, to approve the recommendations. The recommendations were unanimously approved. Therefore the fees for the financial year 2018-19 were set and the Clerk would update the fees register and notify those affected by 1 April 2018.

6894 SITE STRATEGIES

The papers submitted in advance of the meeting, which contained a strategy for each of the Parish Council maintained sites, were considered and adopted for recommendation to the Parish Council. South Ascot Recreation Ground was not included within these considerations because of the uncertainty of the Lease. The site strategies were seen as statements of intent for each site which would be reviewed and updated as required and populated with cost estimates as necessary for budget setting purposes.

A discussion then took place regarding the role of the Leisure Committee and its terms of reference. Members expressed frustration that their recommendations for projects had not been well received by some Parish Councillors at the last Parish Council meeting, which led them to consider what their remit was. Others felt that it would be more effective if Leisure Committee matters were considered by all the Parish Councillors at Parish Council meetings where decisions could be taken. The Clerk was asked to discuss this with Winkfield Parish Council who had, she understood, recently altered their committee structure. The Clerk was also asked to draft the Leisure Committee minutes in a manner in which recommendations to the Parish Council could be easily identified when the minutes were presented. The Clerk suggested that any committee review was part of a wider review of the workings of the Parish Council due to the increasing work programme.

6895 THE ZONING OF VICTORY FIELD

A map of Victory Field had drafted which set out the activities contained within the site to enable consideration of the siting of the outdoor table tennis table, as well as providing a context for any future enhancements. The zoning was thought to reflect the current layout at Victory Field and the Clerk was asked to find out the footprint of the table tennis table and surface options before deciding where it could be located. The Clerk was also asked to look into alternative mini football goals with a view to re-locating these goals adjacent to the football pitch. This relocation could keep the top level of Victory Field more open and provide a flatter playing surface for informal football.

6896 BENCH AT TOM GREEN’S FIELD

A request from the Green family for a memorial bench at Tom Green’s Field was approved. The bench was to be the same wooden bench as that by the tennis court and to be located by the Coombe Lane entrance gate.

6897 OTHER BUSINESS

Councillor Spike Humphrey was asked for an update on Charters School and he informed members of the status of the Leisure Centre and maths and science blocks. Councillor Allison Sharpe asked Councillor Humphrey if there were ways in which the Parish Council could liaise with the school and Councillor Ajay Nehra agreed to send out the minutes of the meetings he attended of the Charters Leisure Committee to Parish Councillors.

Councillor Allison Sharpe suggested the installation of three memorial benches at Victory Field and the display of poppies on lamp columns within the Parish to mark Remembrance Sunday 2018. Members suggested that the reconfigured Pavilion at Victory Field could be formally opened to reflect the historic link with those who served.

Councillor Pat Morris raised the need to reduce the height of the hedge along the access road at Victory Field and mend the chain link fence, as well as the fence by Greenhayes. He also raised concerns about recent works to the hedge along the Oriental Road boundary. The Clerk had looked into this and reminded members that no Parish Councillor should instruct a contractor directly, that any concerns Parish Councillors had about works being undertaken should be referred to the Parish Council Office, that Parish Councillors must wear their ID badge when representing the Parish Council on site and that contractors should not be photographed whilst working against their consent. The Clerk was asked if a process was in place for contractors working within playgrounds and she replied that there was, with works at Cheapside Play Park not undertaken whilst the pre-school was using the park, for example. Councillor Morris also suggested additional hedge planting at the Oriental Road boundary hedge.

Councillor Ajay Nehra noted the new signs at Victory Field and thought they were an improvement. He also raised a number of highway related matters.

The Clerk reminded the Chairman that matters raised under ‘Any Other Business’ were matters that were relevant to the Leisure Committee for which no decision was required at that meeting.

There being no further business, the Chairman closed the meeting at 8.30pm

Councillor Robert Ellison, Chairman

Actions Arising:

1. Parish Council ratification, at the 5 December Parish Council meeting, of the fees for 2018/19 and the installation of a memorial bench at Tom Green's Field.
2. Parish Council approval, at the 5 December Parish Council meeting, of the adoption of the site strategies.
3. The Clerk to find out the footprint of the table tennis table, to seek the costs for different surfaces and consider the siting of the table, to report back to the Leisure Committee.
4. The Clerk to look into alternatives for informal football.
5. The Clerk and members of the Leisure Committee to develop the suggestions raised under 'Other Business.'