



**SUNNINGHILL & ASCOT
PARISH COUNCIL**

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Minutes of meeting of the Leisure & Cultural Committee held at the Parish Council Office, High Street, Ascot, SL5 7JF, on Tuesday 16 January 2018, commencing at 7.00pm

Members Present: Councillors R Ellison (Chairman), A Nehra (Vice-Chairman), B Hilton, B Humphreys, P Morris, S Jones, A Sharpe

In attendance: Elizabeth Yates, Clerk to the Council

6953 TO NOTE APOLOGIES FOR ABSENCE

Councillors Spike Humphrey and John Gripton.

6954 DECLARATIONS OF INTEREST

The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. Councillor Pat Morris declared a non-pecuniary interest in agenda item 5 – the Hedge at Victory Field.

6955 MINUTES

The Minutes of the previous meeting, held on 21 November 2017, were agreed as a correct record and signed as such.

The Clerk went through the actions arising and stated that the memorial bench for Tom Green's Field had been purchased, the table tennis table at Victory Field had been installed, that more work was to be done on the site strategies and that alternatives for informal football at Victory Field had been looked into. The feedback she had received on this was that the existing mini goals should be moved next to the main football pitch and this was agreed.

Councillor Barbara Hilton queried the safety matting around the table tennis table and the Clerk replied that the table had been installed according to the manufacturer's standard.

6956 PLAY EQUIPMENT AT VICTORY FIELD PROJECT

The Clerk informed Members that three design and build quotations for the replacement of the multiplay unit and toddler swings at Victory Field had been sought. It was agreed that the options for equipment contained within these quotations would go to public consultation and that Parish Council ratification would then be sought for the release of the budgeted funds, in accordance with the Parish Council's financial regulations. The Chairman suggested recycling the older pieces of play equipment that were to be replaced.

Discussion followed as to how to balance the need to conform to the Parish Council's financial regulations, whilst keeping all Parish Councillors informed of Leisure Committee activities, recognising the role and work of the Leisure Committee Members. Members thought that more detailed presentations to the Parish Council of the Committee's projects would assist with this.

6957 THE HEDGE AT VICTORY FIELD

Councillor Pat Morris went through the previously circulated paper and it was agreed that he and the Clerk would meet with the Parish Council's independent arboriculturalist who would draw up a specification of works for the restoration of the hedge, which would then go out to tender. The tender would then be awarded in accordance with the Parish Council's financial regulations and the necessary approvals sought dependent upon the cost.

6958 SITES AND PROJECTS UPDATE

The Clerk went through the previously circulated Programme of Works. She noted that the planning application for the Pavilion at Victory Field had been submitted and the views of Parish Councillors sought on the external cladding options. The Clerk would inform the architects of their preferences, with Scottish Larch and Thermowood being most popular. The architect would be asked to take these preferences into account whilst considering the most suitable cladding, taking cost and durability into account. The Chairman then informed Members of the timescale and tender process for the Pavilion project.

Councillor Pat Morris went on to inform Members that he and the Clerk would also discuss the next stage of works for Tom Green's Field with the Council's arboriculturist and that he would like to focus on the middle section of the Field. Committee Members thought that a site visit in May to Tom Green's Field would be helpful, to which all Parish Councillors could be invited.

In terms of future projects Councillor Allison Sharpe again raised the suggestion of looking into taking on the land adjacent to Tom Green's Field, Councillor Brian Humphreys suggested looking into acquiring additional land to the side of the cemetery, Councillor Shirley Jones suggested a sensory garden in Ascot and Pat Morris suggested looking to ensure suitable treescaping within any development gaps in Ascot.

6959 THE VICTORIAN STREET FAYRE

Jayne Strand (Parish Council Administrative Assistant) had drafted a 'to do list' for the Fayre and it was agreed that there would be a kick off meeting on Tuesday 6 February at 6.00pm, in the Parish Council office, to which all Parish Councillors would be invited to attend. It was also agreed that the Parish Council staff would act as project managers for the Fayre reporting to the Chairman of the Street Fayre committee/ working group, within the framework of that group as set out at the 'kick off' meeting. A number of specific items were added to the 'to do list', including the notification of the emergency services and the invitation of the Household Cavalry.

6960 OTHER BUSINESS

No matters were raised.

There being no further business, the Chairman closed the meeting at 8.30pm

Councillor Robert Ellison

Actions Arising

1. The clerk would arrange for the relocation of the mini football goals at Victory Field.
2. The Clerk would go to public consultation on the play equipment options for Victory Field.
3. The Clerk would inform the Victory Field Pavilion architects of the Parish Councillors preferences for external cladding.
4. The Clerk and Councillor Pat Morris would meet with the Parish Council's arboriculturist regarding the Victory Field hedge and Tom Green's Field.
5. The Clerk would invite all Parish Councillors to the Victorian Street Fayre 'kick off' meeting – 6 February.