



**SUNNINGHILL & ASCOT
PARISH COUNCIL**

**The Courtyard (Ascot Racecourse)
High Street, Ascot, Berkshire SL5 7JF**

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The Annual Council Meeting of Sunninghill & Ascot Parish Council will be held at the Parish Council Office, The Courtyard, High Street, Ascot, SL5 7JF, on Tuesday 8 May 2018 at 7.00pm, at which your attendance is requested.

TO: Members: Councillors A Sharpe (Chairman), B Hilton (Vice-Chairman), P Carter, P Deason, R Ellison, J Gripton, C Herring, D Hilton, B Humphreys, S Humphrey, P Morris, S Jones, C Lester, A Nehra, B Story, R Wood.

TO: Other Members of the Borough Council for information and Outside Bodies

ANNUAL COUNCIL MEETING AGENDA

1 TO NOTE APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

To receive any Declarations of Interest in accordance with the adopted Code of Conduct.

3 MINUTES

To approve the Minutes of the Council Meeting held on 6 February.

4 APPOINTMENT OF CHAIRMAN OF THE COUNCIL

To elect the Chairman of the Council and receive the Chairman's declaration of acceptance of office.

5 APPOINTMENT OF THE VICE-CHAIRMAN OF THE COUNCIL

To elect the Vice- Chairman of the Council and receive the Vice-Chairman's declaration of acceptance of office.

6 APPOINTMENT OF COMMITTEE(S) CHAIRMAN & VICE- CHAIRMAN

To elect the Chairman and Vice Chairman of the Parish Council's committees: the Planning Committee, the Leisure and Cultural Committee and the Finance and Personnel Committee.

To receive the appointees declaration of acceptance of office.

7 APPOINTMENT OF COMMITTEE MEMBERS

To appoint members to the Parish Council Committees.

8 APPROVAL OF STANDING ORDERS AND FINANCIAL REGULATIONS, RISK REVIEW AND INTERNAL AUDIT ARRANGEMENTS FOR THE YEAR 2018/19

To approve the above documentation which will be circulated to Members in advance of the meeting.

9 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

To appoint where required and invited.

10 FORMAL ANNOUNCEMENTS

To receive any announcements which the Chairman considers should be made at this meeting.

11 PUBLIC ADJOURNMENT

The meeting will be adjourned for a maximum of 15 minutes to allow Members of the Public, if present, to address the Council about matters of local concern.

12 PRESENTATION OF COMMITTEE MINUTES

Planning Committee of 20 February, 13 March, 3 April and 24 April presented by Councillor B Hilton.

Leisure and Cultural Committee of 17 April presented by Councillor A Nehra.

Sunninghill Victorian Street Fayre notes of 17 April presented by Councillor B Hilton.

13 END OF YEAR ACCOUNTS AND INTERNAL AUDIT

Councillor Robin Wood will present the end of year accounts as Lead Member for Finance and the Clerk will present the end of year Internal Audit Report.

14 INSURANCE REVIEW

To approve the recommendation from the Parish Council's insurance broker.

15 GENERAL DATA PROTECTION REGULATION 2018

The Clerk will provide an update further to the January Parish Council meeting.

16 ANY OTHER BUSINESS

Any item which is relevant but requires no decision.

Elizabeth Yates

Clerk to the Council

1 May 2018