



**SUNNINGHILL & ASCOT
PARISH COUNCIL**

**The Courtyard (Ascot Racecourse)
High Street, Ascot, Berkshire SL5 7JF**

Tel: 01344 623480

Email: enquiries@s-a-pc.com

Website: www.sunninghillandascotparishcouncil.co.uk

Minutes of a meeting of the Leisure & Cultural Committee held at the Parish Council Office, High Street, Ascot, SL5 7JF, on Tuesday 17 April 2018, commencing at 7.00pm

Members Present: Councillors R Ellison (Chairman), A Nehra (Vice-Chairman), B Hilton, S Humphrey, B Humphreys, P Morris, S Jones, A Sharpe

7028 TO NOTE APOLOGIES FOR ABSENCE

Councillor John Gripton.

7029 DECLARATIONS OF INTEREST

The Chairman, Councillor Robert Ellison, asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. None were given.

7030 MINUTES

The Minutes of the previous meeting, held on 16 January 2018, were approved as a correct record and signed as such.

7031 SITES AND PROJECTS UPDATE

The Clerk provided an update on the sites and current projects. She informed members that the planning application for the Pavilion project at Victory Field Recreation Ground in Sunninghill had been submitted, that the works had been put out to tender and that the returned tenders were due to be opened on 14 May. She added that the Royal Borough of Windsor and Maidenhead had agreed to take on the role of the employer and client with regard to the project and to oversee the procurement and financial processes.

The Clerk went on to state that following a site visit in March by Councillors a revised specification for works at the Oriental Road footpath had been agreed, to include a discharge drain, hand rail and edging. Subsequently an amended quotation from the Borough's term contractor had been received and a meeting with an alternative Borough approved contractor arranged for 27 April in order to obtain a second quotation.

Councillor Robert Ellison asked Councillor Pat Morris for an update on bio-diversity matters. Councillor Morris informed members that the first set of hedge works at Victory Field had been completed and the next stage of works at Tom Green's Field were due to be completed in April, further to the approved and previously circulated specifications. He then stated that the Ancaster Lodge pond, by the Blythewood Nature Reserve, had been dredged as part of the Kingfisher Project (minute 6776) and that letters had gone out to residents that backed onto the adjoining stream regarding the project.

Also a hedgehog awareness session had been held on Vernon Drive in Blythewood on Sunday 15 April by the Wildlife in Ascot Group. The clerk added that the first set of works had also been completed at the Blythewood Nature Reserve and that the Parish Council had registered with the Rural Payment Scheme in order to develop a Woodland Management Plan for the Reserve.

The Clerk then informed members that the new play equipment at Victory Field was due to be installed by the end of May (minute 6985.)

Councillor Brian Humphreys informed members that the Sunninghill Trust had not responded to the latest letter from the Chairman of the Parish Council regarding the outstanding lease for the South Ascot Recreation Ground. The Clerk was asked to seek legal advice as to where this left the Parish Council in terms of the rolling lease and renewal status.

7032 REMEMBRANCE 2018

The Chairman of the Parish Council, Councillor Allison Sharpe, presented a paper on Remembrance Sunday 2018 which set out the historical significance of 2018 and the link with Victory Field. After discussion it was agreed that the Leisure Committee would recommend at Annual Council that the Parish Council marks Remembrance 2018 through the possible installation of an aluminium silhouette of a soldier known as a 'Tommy' to be placed on an external wall of the reconfigured Pavilion at Victory Field, along with a commemorative plaque and memorial bench(s). The Victory Field could also be re-dedicated, perhaps at the Party in the Park 2019.

Prior to this members would consult with the Comrades Club in Sunninghill on these proposals and the Clerk would obtain feedback from the Commonwealth War Graves Commission as to the structural stability of the 'Tommy' as a permanent feature. Councillor Sharpe went on to inform members that she was in communication with the Borough as to the provision of poppies on High Street lamp columns throughout the Borough and the cleaning of the war memorials.

The possibility of co-ordinating with Ascot Authority regarding a permanent beacon within its grounds and a laser display to mark Remembrance 2018 was also discussed and Councillor Sharpe informed members of a proposed event on the evening of Remembrance Sunday by Sunningdale Parish Council.

7033 THE VICTORIAN STREET FAYRE

Councillor Robert Ellison stated that a pre-meeting had been held to discuss the Street Fayre and that an update had been previously circulated.

7034 OTHER BUSINESS

Councillor Robert Ellison informed members that the summer hanging baskets had been ordered on the same basis as last year and that the Ascot Authority had kindly agreed to continue to provide sponsorship.

Discussion followed regarding a request from the Cordes Hall Cinema Team as to the possible use by them of Victory Field for an open air cinema event in the summer. Opinions differed as to the practicalities of such an event, such as the impact on neighbouring properties, safety matters and the timing of the event, as well as the possible use of the field behind the Day Centre in Sunninghill as an alternate location. The Clerk was asked to seek advice from the Parish Council's insurers as to the implications of the event for the Parish Council and it was agreed that the matter would be considered at the Annual Council meeting.

Councillor Allison Sharpe updated members as to the status of the War Horse Memorial in Ascot and asked the Clerk to obtain new Union Flags for South Ascot Village Green and Ascot High Street.

There being no further business, the Chairman closed the meeting at 8.30pm.

Councillor Robert Ellison, Chairman

Actions Arising:

1. The Clerk will meet with a second contractor in April regarding the Oriental Road footpath works.
2. The Clerk will seek further legal advice regarding the Sunninghill Trust Lease.
3. Committee members will consult with the Comrades Club regarding Remembrance 2018.
4. A recommendation will be made to the Annual Council meeting regarding Remembrance 2018 and the Open Air Cinema event proposal.