



**SUNNINGHILL & ASCOT
PARISH COUNCIL**

**The Courtyard (Ascot Racecourse)
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Minutes of a meeting of Sunninghill & Ascot Parish Council held at the Parish Council Office, The Courtyard, High Street, Ascot, SL5 7JF, on Tuesday 12 June 2018 at 7.00pm

Members Present: Councillors A Sharpe (Chairman), B Hilton (Vice-Chairman), P Deason, R Ellison, C Herring, D Hilton, B Humphreys, S Humphrey, S Jones, A Nehra, B Story, R Wood

In attendance: Elizabeth Yates, Clerk to the Council

7083 TO NOTE APOLOGIES FOR ABSENCE

Councillors Phil Carter, John Gripton, Christine Lester and Spike Humphrey.

7084 DECLARATIONS OF INTEREST

The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. None were given.

7085 MINUTES

The minutes of the Annual Council Meeting, held on 8 May, were approved as a correct record and signed as such.

7086 FORMAL ANNOUNCEMENTS

The Chairman noted that the War Horse Memorial had been officially unveiled on 8 June. She informed members that the next Parish Conference was to be held on 14 June and that Councillor Barbara Story would be attending. Councillor Peter Deason asked the Clerk to send him the agenda as he might be able to attend, following the Parish Stakeholder Group meeting earlier that evening. The Chairman then asked that Parish Councillors contact the Parish Council's IT contractor in order to obtain a Parish Council email address, further to minute 7057.

7087 PUBLIC ADJOURNMENT

The meeting was not adjourned for a maximum of 15 minutes to allow members of the public to address the Council about matters of local concern as no members of the public were present.

7088 PRESENTATION OF COMMITTEE MINUTES

The Planning Committee minutes of 15 May and 5 June were presented by Councillor B Hilton.

The Leisure Committee minutes of 29 May were presented by Councillor R Ellison.

The notes from the Sunninghill Victorian Street Fayre committee of 11 June were presented by Councillor B Hilton.

7089 END OF YEAR EXTERNAL AUDIT RETURN 2017/18

7089.1 Further to minute 7055, members approved the Annual Governance Statement for signing by the Chairman and the Clerk.

7089.2 Members approved the Statement of Accounts, Section 2, for signing by the Chairman and the Clerk.

7090 CHARITY DONATIONS, SECTION 137, LOCAL GOVERNMENT ACT, 1972

It was agreed that the following Section 137 donations would be made:

Ascot Volunteer Bureau £250

Bracknell & District Parkinson's Branch £500

The Chairman encouraged members to inform local charities about the Parish Council's grants. The use of any outstanding funds would be reviewed at the December Parish Council meeting.

7091 REMEMBRANCE 2018

Further to minutes 7032 and 7069 the Clerk informed members that she and the Chairman were still waiting for a meeting with the Comrades Club but that the Club were supportive of the Parish Council's ideas for Remembrance 2018. Following discussion, it was agreed that a memorial bench would be purchased and thought given to locating this bench at Victory Field in a landscaped area, possibly next to a Tommy and a memorial plaque/ information board. Also the Chairman and Clerk were to meet with the Vicar of St Michael and All Angels Church in Sunninghill to consider a rededication of Victory Field, perhaps at the 2019 Party in the Park. The Chairman had spoken with Ascot Racecourse regarding their approach to Remembrance 2018. The Chairman estimated costings for the projection of poppies onto the core towers at the racecourse but it was thought the scope and scale of the project would be too great for the Parish Council alone. The Chairman was still keen to understand what was happening throughout the Parish and Borough regarding Remembrance 2018 so that the Parish Council activities were coordinated. She hoped that one of the Borough Councillors might be giving their discretionary grant to the Comrades Club so that they could purchase a Tommy.

7092 ASCOT REJUVENATION, THE PROPOSED COMMUNITY CENTRE AND BOROUGH MATTERS

Councillor David Hilton, in his capacity as a Borough Councillor, updated members as to the proposed community centre. A number of existing centres had been visited, a consultation carried out with existing hall users and with residents who attended the Ascot Rejuvenation drop in session in May. Councillor Hilton was keen to now consult with young people and parents. He and Councillors Peter Deason and Robin Wood were looking at governance structures and the business case for the centre and had met with the manager of the Old Court in Windsor to better understand the costs involved in running a community centre. Based on this research Councillor Hilton would draft a report within the next six months and external assistance could be bought in to shape the development of the centre.

Councillor Hilton went on to state that the Borough's reserve levels had been maintained, despite additional funds being spent on supporting older people and that funding for other key services such as libraries and schools had remained in place. He went on to inform members that the Borough's Local Plan was going to examination on 26-28 June. Councillor Peter Deason raised a concern that the Ascot Centre Consortium were to make representation at the examination about their housing allocation. He also asked members for any suggestions, by lunch time on Thursday, as to how Parish Councils and Neighbourhood Plan Groups could have a greater role in the planning process as this was on the agenda for the Parish Stakeholder Group (minute 7086). Councillor Brian Humphreys suggested that attendance by a Borough Planner at Parish Council Planning Committees, where significant developments were being considered, would assist with this. Councillor Deason agreed to raise this at the Group and Councillor Hilton would discuss this with Borough Officers. Councillor Deason thanked members for their feedback on his response to the Ascot Centre Development Brief.

Councillor Shirley Jones asked Councillor Hilton if the community centre would be subsidised. Councillor Hilton replied that anticipated funds from the café would assist with this.

The Chairman asked about the progress at the Gas Holder site in Sunninghill. Councillor Hilton replied that further to discussions between the developers and the Borough Planners an application was to be considered by the Borough's Development Management Panel.

Councillor Charlotte Herring suggested that the community centre could be used for evening classes and that it might be worth visiting South Hill Park in Bracknell.

7093 BERKSHIRE ASSOCIATION OF LOCAL COUNCILS MEMBERSHIP

Membership renewal for 2018/19 was agreed at a cost of £1,797. Discussion took place as to the benefits of membership and whether Councillor training would become a requirement. Councillor Peter Deason suggested that the Parish Council identified what it wanted from membership and Councillor Robin Wood asked for a report as to the cost benefit of membership when renewal was next due.

7094 OTHER BUSINESS

Councillor Barbara Story gave feedback from the last Cordes Hall Management committee. She stated that the Hall was used for approximately 22 hours a week and that the Hall was financially stable. There were some problems with cleaning up after events and with the new flooring and she noted that dealing with bookings was a timely exercise. Disappointment had been expressed that the forthcoming Open Air Cinema event was not being held at Victory Field. The Hall would like to be involved with the Sunninghill Victorian Street Fayre and the Church was able to provide refreshments. Councillor Robert Ellison agreed to talk with the Borough regarding Christmas Lights for the Cordes Hall.

The Chairman informed members that there was to be a public meeting regarding parking and congestion in Sunninghill on 20 June at the Cordes Hall. Councillor Peter Deason raised concerns about the timing of the meeting, suggesting that it would be more helpful to hold such a meeting after the current traffic analysis and views on alternative parking had been reviewed.

Councillor Brian Humphreys reminded members that the Sunninghill Victorian Street Fayre was on Sunday 18 November and that all Parish Councillors were needed to help on the day.

Councillor Barbara Hilton and the Clerk then reminded members that whilst works were being carried out by Parish Council contractors, such as the Pavilion reconfiguration at Victory Feild, members should contact the Clerk if they had any concerns or questions, rather than approaching the contractors directly as this had and would cause operational difficulties.

There being no further business, the Chairman closed the meeting at 8.30pm.

Councillor Allison Sharpe, Chairman