



The Courtyard (Ascot Racecourse)
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Minutes of the Full Council meeting of Sunninghill & Ascot Parish Council held at the Parish Council Office, The Courtyard, High Street, Ascot, SL5 7JF, on Tuesday 11 September 2018 at 7.00pm

Councillors Present: A Sharpe (Chairman), B Hilton (Vice-Chairman), P Deason, J Gripton, D Hilton, B Humphreys, P Morris, S Jones, C Lester, A Nehra, B Story, R Wood

In attendance: E Yates (Clerk to the Council), P Williams (Committee Administrator)

AGENDA REF.	DISCUSSION / ACTION	WHO	WHEN
7149	APOLOGIES FOR ABSENCE Apologies were received from Councillors C Herring, S Humphrey, P Carter and R Ellison.		
7150	DECLARATIONS OF INTEREST The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. There were none.		
7151	MINUTES Prior to the meeting, the minutes of the meeting held on 21 August 2018 were circulated. These were agreed to be a correct record and were signed by the Chairman.		
7152	ACTIONS ARISING Action 1 had been completed. Action 2 could not be completed by Cllr D Hilton as he had no further information regarding the increased provision of Parking Enforcement Officers for the Parish. He agreed to update Councillors when the matter was progressed.		
7153	FORMAL ANNOUNCEMENTS No formal announcements were made.		
7154	PUBLIC ADJOURNMENT The meeting was not adjourned, to allow members of the public to address the Council about matters of local concern, as no members of the public were present.		
7155	PRESENTATION OF COMMITTEE MINUTES Prior to the meeting, the following minutes were circulated to all Councillors: PLANNING COMMITTEE MINUTES: The Planning Committee minutes of 28 August 2018 were presented by Cllr P Deason. SUNNINGHILL VICTORIAN STREET FAYRE MINUTES: The Sunninghill Victorian Street Fayre minutes of 10 September 2018 were presented by Councillor B Hilton. She confirmed that all arrangements were progressing well although more Stewards were required. Action 1: Clerk to include an advert requesting more Steward volunteers for the Victorian Street Fayre on the Parish Council website. Volunteers would be required from 10am to 6pm to man the barricades and other duties.	CLERK	ASAP

AGENDA REF.	DISCUSSION / ACTION	WHO	WHEN
7156	<p>COMMUNITY INFRASTRUCTURE LEVY (CIL)</p> <p>Prior to the meeting, Councillors had been asked for their suggestions regarding projects which might make suitable usage of the CIL monies which would be forthcoming to the Council as a result of building development in the Parish. Suggestions were informed by the Neighbourhood Plan, feedback from public consultations and issues which had arisen for which funding was not previously available. These suggestions were compiled into a presentation from Cllr R Wood which was circulated prior to the meeting.</p> <p>Cllr R Wood explained the background and purpose of the new CIL and how this might be used. CIL monies would be allocated to both the Borough and Parish from developments and collaborative CIL projects were feasible. RBWM had not yet compiled its detailed list of infrastructure projects. Collaborations with neighbouring Parishes, affected by a development, were also feasible and encouraged, the aim of CIL being to mitigate any negative effects of development.</p> <p>Cllr R Wood had reviewed each suggestion from Parish Councillors and considered which would be appropriate for the use of CIL funds versus future projects for the Parish Council from regular revenue or capital expenditure. He considered that existing facilities should be maintained within the existing Parish Council budget, but any enhancement projects could utilise CIL funds, as could any new projects which met the CIL criteria. The use of an external project manager was allowed within CIL funds up to 5% of the project cost. Once CIL was allocated to the Parish Council it had 5 years to use the monies for appropriate projects.</p> <p>Four future CIL projects were identified plus additional suggestions from Cllr B Humphrey (additional land for the cemetery) and Cllr B Story (museum in the new Community Centre). These were explored in turn and it was agreed that each potential CIL project would require a more formal proposal / terms of reference, identifying exactly where each project was located, what would be delivered, what it would cost, what benefit would be derived and why it was a priority. Each project would have a lead sponsor and volunteers were then sought for each project.</p> <p>Action 2: Cllr P Morris to write proposals for Green infrastructure surveys and netting over the multipurpose court at Victory Field.</p> <p>Action 3: Cllr A Sharpe and Cllr P Morris to write proposals for Tom Green Fields enlargement.</p> <p>Action 4: Cllr A Sharpe and the Clerk to engage with Sunningdale Parish Council regarding possible collaboration on CIL projects.</p> <p>Action 5: Cllr D Hilton to check progress with the Borough infrastructure requirements list and report back to the Parish Council.</p> <p>Action 6: Cllr P Deason to check whether RBWM Planning have progressed his request for a full traffic survey for the development in Ascot and a survey for Sunninghill parking and to report back to the Parish Council.</p> <p>Action 7: Clerk to produce a 3-year Programme of Works for the Leisure Committee to consider and a summary of public consultation feedback on the Parish Council maintained recreation grounds.</p> <p>Action 8: Cllr R Wood to include the cemetery enlargement and museum into his list of possible CIL projects.</p> <p>The Chairman thanked Cllr R Wood for his considerable work in preparation for the meeting and excellent CIL presentation.</p>	<p>Cllr P Morris</p> <p>Cllr A Sharpe / Cllr P Morris</p> <p>Cllr A Sharpe / Clerk</p> <p>Cllr D Hilton</p> <p>Cllr P Deason</p> <p>Clerk</p> <p>Cllr R Wood</p>	<p>23/10/18</p> <p>23/10/18</p> <p>23/10/18</p> <p>23/10/18</p> <p>23/10/18</p> <p>23/10/18</p> <p>25/9/18</p> <p>23/10/18</p>

AGENDA REF.	DISCUSSION / ACTION	WHO	WHEN
7157	BOROUGH MATTERS A report from Cllr D Hilton was received regarding Borough matters. These were confidential and recorded under separate Part II minutes.		
7158	ANY OTHER BUSINESS Pedestrian crossing in Ascot High Street: Cllr C Lester reported that the pedestrian crossing in Ascot High Street was in poor condition. Action 9: Clerk to contact the Borough regarding the poor condition of the pedestrian crossing in Ascot High Street. Travellers: Cllr B Humphrey reported that there had been Travellers at Lightwater. An eviction order had been raised but this had taken 7 days to take effect and the cost of damages was significant, so he cautioned to improve security on Parish Council play areas. Action 10: Clerk to check padlocks and security at the various Parish Council play areas. Action 11: Cllr D Hilton to provide the Clerk with site security companies used at the Borough.	CLERK CLERK Cllr D Hilton	ASAP ASAP ASAP

There being no further business, the Chairman closed the meeting.

MEETING END: 8.25pm

ACTIONS LIST

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7156	Action 2: Cllr P Morris to write proposals for Green infrastructure surveys and netting over the multipurpose court at Victory Field.	Cllr P Morris	23/10/18
	Action 3: Cllr A Sharpe and Cllr P Morris to write proposals for Tom Green Fields enlargement.	Cllr A Sharpe / Cllr P Morris/ Clerk	23/10/18
	Action 4: Cllr A Sharpe and the Clerk to engage with Sunningdale Parish Council regarding possible collaboration on CIL projects.		23/10/18
	Action 5: Cllr D Hilton to check progress with the Borough infrastructure requirements list and report back to the Parish Council.	Cllr D Hilton	23/10/18
	Action 6: Cllr P Deason to check whether RBWM Planning have progressed his request for a full traffic survey for the development in Ascot and a survey for Sunninghill parking and to report back to the Parish Council.	Cllr P Deason	23/10/18
	Action 7: Clerk to produce a 3-year Programme of Works for the Leisure Committee to consider and a summary of public consultation feedback on the Parish Council maintained recreation grounds.	Clerk	25/9/18
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