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Minutes of the Full Council meeting of Sunninghill & Ascot Parish Council held at the Parish Council Office, The Courtyard, High Street, Ascot, SL5 7JF, on Tuesday 11 December 2018 at 7.00pm.

Councillors present: Councillors A Sharpe (Chairman), B Hilton (Vice-Chairman), P Carter, R Ellison, J Gripton, C Herring, B Humphreys, S Humphrey, P Morris, S Jones, C Lester, A Nehra, B Story

In attendance: E Yates (Clerk to the Council)

MINUTE REF.	DISCUSSION / ACTION	WHO	WHEN
7232	APOLOGIES FOR ABSENCE Councillors Peter Deason, David Hilton and Robin Wood.		
7233	DECLARATIONS OF INTEREST The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. None were given.		
7234	MINUTES The minutes of the meeting held on 23 October 2018 were approved as a correct record and signed as such.		
7235	ACTIONS ARISING The Borough had looked into the cost benefit of carrying out area wide traffic surveys and had questioned the cost, complexity and use of such surveys. Councillor Christine Lester and other members stated that they considered these surveys to be important. Members thought it would be useful to have a Borough Highways Officer attend a future Parish Council meeting so that the impact of development could be discussed directly with the key decision makers. The Clerk was asked to arrange this. Next Councillor Barbara Hilton stated that she had written to the Beechgrove development consultants about the opening hours of the public consultation. The Clerk informed members that she had met with Borough officers regarding site security and that a report would be drawn up containing recommendations for further limiting unwanted vehicular access on Parish Council managed land. Also, works to the Oriental Road footpath had started. Councillor Pat Morris expressed concerns about the extent of the drainage that had been installed and the Clerk stated that she would raise these concerns with the contractors. The Clerk had been notified that the Parish Council might be contacted about the possibility of using Victory Field Recreation Ground in Sunninghill as a venue for the Cordes Hall Film Club. Action 1 – The Clerk to invite a Borough Highways Officer to a Parish Council meeting.	The Clerk	Feb 2019
7236	FORMAL ANNOUNCEMENTS The Chairman informed members that the Finance and Personnel Committee were still considering the staff structure for the Parish Council, further to the last Finance and Personnel Committee.		

7237	<p>PUBLIC ADJOURNMENT</p> <p>The meeting was not adjourned for a maximum of 15 minutes to allow members of the public to address the Council about matters of local concern as no members of the public were present.</p>		
7238	<p>PRESENTATION OF COMMITTEE MINUTES</p> <p>The Planning Committee minutes of 30 October, 20 November and 4 December 2018 were presented by Councillor Barbara Hilton who advised members that she was due to attend the next meeting of the Windsor Rural Development Management Panel regarding applications for 1 Kinross Avenue and 19 Llanvair Drive in Ascot. She was also in the process of drafting a letter to the Borough Planners regarding Claver Drive in Sunninghill. Councillor Peter Deason, in his capacity as Vice-Chairman of the Parish Council's Planning Committee, had attended a meeting with the Borough's Head of Planning, the notes from which had been circulated to members of the Planning Committee.</p> <p>The Leisure Committee minutes of 13 November 2018 were presented by Councillor Robert Ellison who stated that the main agenda item had been the Sunninghill Victorian Street Fayre which had been a successful event.</p> <p>The Finance & Personnel Committee minutes of 27 November 2018 were presented by the Chairman.</p>		
7239	<p>GRANT APPLICATIONS</p> <p>Grant applications from Citizens Advice Bracknell and District, the South East Berks Gang Show and the Sunningdale Hope Trust were considered in accordance with the Local Government Act, 1972, Section 137. It was agreed that the following grants were awarded:</p> <p>Citizens Advice Bracknell and District - £1,500 South East Berks Gang Show - £500 Sunningdale Hope Trust - £500</p> <p>The grants for the Gang Show and Hope Trust were in support of their community events.</p> <p>The Chairman then proposed that the remainder of the grant budget code 4171/107 was amalgamated with the proceeds from the Sunninghill Victorian Street Fayre for distribution to local charities and good causes. This proposal was unanimously agreed by a show of hands.</p> <p>The Clerk was asked to advise Citizens Advice that a grant of £1,000 had been included within next year's budget. Consideration was then given to reviewing the grant making process, with Councillor Brian Humphreys suggesting collaboration with the two other parish grant giving trusts, the Sunninghill Trust and the Ascot Fire Brigade Trust, as well as through greater marketing of the Parish Council's grant scheme.</p> <p>Action2: The Clerk to write out to the charities informing them of their grant award.</p>	The Clerk	Jan 2019
7240	<p>THE BUDGET 2019/20</p> <p>The draft budget for 2019/2020 had been previously circulated. The Clerk highlighted the major differences between the current budget and that proposed for next year, the rationale behind the park warden cost and the assumptions upon which the salaries had been calculated. She then informed members that there were ongoing discussions with the Borough regarding 'add ons' within the Pavilion Project which could affect the Parish Council carry forward reserves and/or the Section 106 fund.</p> <p>It was noted that the draft budget would leave the precept per Band D property unaltered from last year.</p>		

	<p>Councillor Barbara Story suggested that the hours for the park warden could be increased, subject to review and the Chairman reminded members that there was to be an official opening of the Pavilion at Victory Field in the February 2019 school half term, at which the cheques awarded to charities from the proceeds of the Sunninghill Victorian Street Fayre would also be presented.</p> <p>The Chairman then asked if those present approved the draft budget and it was agreed.</p> <p>Action 3: The Clerk to finalise the paper work for the precept ratification at the January Parish Council meeting.</p>	The Clerk	03/01/19
7241	<p>BOROUGH COUNCIL MATTERS</p> <p>Councillor Barbara Hilton read out a statement on behalf of Councillor David Hilton in which Councillor D Hilton suggested a meeting with Sunningdale Parish Council regarding an update on the Oaks Leisure Centre, further to minute 7134. The statement also informed members that the Borough Local Plan had been delayed, probably until after the May 2019 elections. Further information regarding this was available on the Borough's web site.</p>		
7242	<p>OTHER BUSINESS</p> <p>Councillor Brian Humphreys expressed his thanks to Councillor David Hilton for his efforts in keeping the footpath open from the Station to the High Street in Ascot.</p> <p>Councillor John Gripton expressed frustration regarding the Borough Local Plan process and added that he thought the Parish Council should play a greater role in the development of Ascot, for which there should be an holistic approach. Councillor Barbara Hilton explained the role and work of the Ascot Stakeholder Group within the planning process and stated that planning applications for Ascot were yet to come forward. Councillor Robert Ellison added that the Parish Council had played an active role in, and expressed concerns through, the public consultations.</p> <p>The Chairman asked Councillor Pat Morris to give the background to a request from Wildlife in Ascot to present a proposal to the Parish Council for the use of Community Infrastructure Levy Funds (CIL) for the surveying of green corridors within the Parish, in conjunction with Silwood College. Councillor Morris replied that he was due to meet with both groups in order to firm up their presentation which was within the context of and further to the CIL projects consideration at the September Parish Council meeting. Those present agreed to receive such a presentation at the January 2019 Parish Council meeting.</p>		

There being no further business, the Chairman closed the meeting.

MEETING END: 8.22pm

ACTIONS LIST

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7235	Action 1: The Clerk to invite a Borough Highways Officer to a Parish Council meeting.	The Clerk	Feb 2019
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