



**SUNNINGHILL & ASCOT  
PARISH COUNCIL**

**The Courtyard (Ascot Racecourse)  
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**Minutes of a meeting of the Leisure & Cultural Committee held at the Parish Council Office, High Street, Ascot, SL5 7JF, on Tuesday 5 March 2019, commencing at 7.00pm**

Members Present: Councillors R Ellison (Chairman), A Nehra (Vice-Chairman) and P Morris

In attendance: Elizabeth Yates, Clerk to the Council and Jayne Strand, Administrative Assistant to the Clerk

**7314 TO NOTE APOLOGIES FOR ABSENCE**

Councillors Barbara Hilton, Spike Humphrey, Brian Humphreys, Shirley Jones and Allison Sharpe.

**7315 DECLARATIONS OF INTEREST**

The Chairman, Councillor Robert Ellison, asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. The Chairman declared an interest in the hanging baskets and Christmas lights as a local shop keeper and landlord. The Vice-Chairman, Councillor Ajay Nehra, expressed an interest in the hanging baskets on Silwood Road as a local business owner.

**7316 MINUTES**

The minutes of the previous meeting, held on 13 November 2018, were approved as a correct record and signed as such. The actions arising had been actioned and the Clerk informed the meeting that the property adjacent to Victory Field had declined the Parish Council's offer to erect a high chain link fence on their boundary. A resident request for a memorial bench, to be located in Sunninghill, had been received.

**7317 SITES AND PROJECTS UPDATE**

The Clerk informed the meeting that she had ordered the replacement swings, which will include a swing seat designed for children who require additional mobility support and see-saw for South Ascot Recreation Ground, for installation in the summer (minute 7172). She was due to order the replacement football goals and a play panel at South Ascot this spring and informed the meeting that the Cheapside Play Park project will also be taken forward in the spring.

The Clerk then stated that the Parish Council had received a felling license for the Blythewood Nature Reserve. She agreed to contact the Parish Council's external arboriculturalist regarding the next stage of works for Blythewood.

The latest quarterly site safety inspection reports had been received and all matters identified forwarded for action to the Parish Council's playground maintenance contractor.

**7318 THE RUNNING OF THE VICTORY FIELD PAVILION**

The Clerk reminded members that approval had been given in the budget for 2019/2020 to contract in the services of a Park Warden and she suggested that this role encompassed the running of the Victory Field Pavilion. It was envisaged that the Warden would open and close the Pavilion as required and ensure that it was left in a reasonable condition. In addition, the existing security contractor was opening and closing the accessible toilet each day. It was agreed that a nominal charge of £10 per session would be levied for use of the community room to cover the costs of maintenance. The Clerk informed the committee that a hire agreement had been drawn up for Pavilion users and it was agreed that all enquiries for use of the Pavilion would come through the Parish Office. A flyer would be placed in the notice board advertising that the Pavilion was available for hire and a sign with the Parish Council's telephone number would be placed in the toilets in case a member of the public found them in an unacceptable state. The Clerk was asked by Councillor Ajay Nehra to contact an existing kiosk vendor who had shown interest in the running of a kiosk.

### **7319 HANGING BASKETS AND CHRISTMAS LIGHTS**

The Clerk had obtained the quotation for planters to be located on the proposed new railing at Course Road in Ascot (minute 7304). Councillor Ajay Nehra agreed to inform the Clerk of any additional requirements for hanging baskets on Silwood Road. The Chairman added that he would request additional 2 to 3 baskets for the Bridge House Courtyard in South Ascot and inform the Clerk of their location. He asked the Clerk to send him last year's list of hanging basket locations so that he could check that they were still appropriate.

The Chairman agreed to contact the existing Christmas Lights provider for a quotation for 2019 and the Clerk and he would then contact an alternative supplier. Councillor Ajay Nehra offered to look into the possibility of a Christmas tree on Silwood Road and report back.

### **7320 THE SUMMER PARTY 2019**

The committee went through the previously circulated progress report which summarised the arrangements in place for the Summer Party. It was agreed that the Parish Office would liaise directly with the Chairman regarding all arrangements and a regular update be given to the Leisure Committee. The Committee agreed that all Parish Councillors would be asked to volunteer on the day to help with marshalling and parking duties.

It was agreed that the Parish Office would get back to the various performers and stall holders who had been in contact via social media. The Committee agreed that there would not be a charge for a commercial stall but that anyone wishing to attend would be asked for a donation of 10% of their takings on the day, with the exception of a food vendor where a stall would be for a hire charge. The Committee wished to keep the ambiance of the previous year's Party and would priorities local and community stalls and activities.

### **7321 OTHER BUSINESS**

The Chairman explored further the possibility of the Parish Council maintaining the 'no-man's land' adjacent to Tom Green's field. The Clerk informed him that land ownership was going to be looked into.

Councillor Pat Morris asked about progress on the Green Corridor project, and the Clerk informed him that a meeting had taken place with Wildlife in Ascot and Silwood College, the notes of which had been drafted for circulation to the Parish Councillors.

There being no further business, the Chairman closed the meeting at 8:15pm.

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Councillor Robert Ellison, Chairman

#### **Key Actions Arising:**

1. Councillors Robert Ellison and Ajay Nehra to report back on hanging baskets;
2. The Clerk to progress the Cheapside Play Park project in the Spring and order the football goals and play panel;
3. Councillor Robert Ellison to work with the Clerk on the Christmas lights contract tendering;
4. The Parish Council Office to progress the arrangements for the summer party.