



**SUNNINGHILL & ASCOT
PARISH COUNCIL**

**The Courtyard (Ascot Racecourse)
High Street, Ascot, Berkshire SL5 7JF**

Tel: 01344 623480

Email: enquiries@s-a-pc.com

Website: www.sunninghillandascotparishcouncil.co.uk

Minutes of a meeting of the Leisure & Cultural Committee held at the Parish Council Office, High Street, Ascot, SL5 7JF, on Tuesday 4 June 2019, commencing at 7.00pm

Members Present: Councillors R Ellison, M Finch, S Jones, C Lester, A Sharpe, S Verma.

In attendance: Elizabeth Yates, Clerk to the Council and Jayne Strand, Administrative Assistant to the Clerk.

7382 TO NOTE APOLOGIES FOR ABSENCE

Councillors Adam Jezard, Spike Humphrey and Ian Steers.

7383 DECLARATIONS OF INTEREST

The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. None were received.

7384 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN OF THE LEISURE & CULTURAL COMMITTEE

The Chairman took this item and asked for nominations for the position of Chairman of the Leisure and Cultural Committee. Councillor Christine Lester nominated Councillor Robert Ellison. Councillor Allison Sharpe seconded this nomination and it was agreed unanimously by a show of hands that Councillor Robert Ellison was appointed as Chairman of the Leisure Committee for the Council year 2019/20. He declared his acceptance of office.

The Chairman then asked for nominations for the position of Vice-Chairman of the Council. Councillor Shirley Jones nominated Councillor Mark Finch. Councillor Allison Sharpe seconded this nomination and it was agreed unanimously by a show of hands that Councillor Mark Finch was appointed as Vice Chairman of the Leisure Committee for the Council year 2019/20. He declared his acceptance of office.

7385 MINUTES

The minutes of the previous meeting, held on 5 March, were approved as a correct record and signed as such. The actions arising had been completed and the Chairman informed the meeting that he had obtained a more competitive quote for the provision of Christmas lights in the Parish for 2019, which included lights on the Cordes Hall in Sunninghill.

7386 SITES AND PROJECTS UPDATE

The Clerk provided an update on the capital works programme for 2019/20 (minute 7191.) She began by noting that the replacement swings and see-saw had been installed in South Ascot Recreation Ground and that new football goals had been ordered for both Parish Council pitches which should be delivered in time for installation in August.

Following the removal of a mini goal at Victory Field it was agreed that the Clerk would obtain quotations for a new type of mini goal, with a backing to them.

Next the Clerk suggested that the Cheapside Play Park refurbishment project should start with a consultation of park users to assist in defining the design and build brief. Councillor Mark Finch agreed to create a mood board showing a variety of play equipment available which would form part of the Parish Council's information stand at the Summer Party, on which suggestions would be sought. Councillor Sneh Verma agreed to talk to the Cheapside preschool and primary school as to their requirements for the park, taking account of the need for inclusive play equipment, following a request from park users.

The Clerk then informed the meeting that the Blythewood Nature Reserve tree management programme was ongoing and a further phase of works had been completed in April and that the Tom Green's Field and Victory Field hedge works were in hand with the next set of works to take place in the autumn.

Councillor Allison Sharpe agreed to contact Andy Birrell who was the Micahel Hunter Allotment Shield judge in 2018 to arrange this year's judging and the Parish Council office would keep the allotment holders updated.

The Clerk had also asked the Parish Council's tree surveyor to carry out a condition survey on all the Parish Council's trees from which a specification for tender would be drawn up in accordance with the Parish Council's tree management procedures.

7387 THE CEMETERY

The Clerk provided an update on changes to burial procedures which included good practice guidance regarding grave digging and the identification of coffins. The committee thought it appropriate that the Parish Council office should consider developing an approved contractors list for grave digging and initiate greater liaison with the Parochial Church Council with regard to the identification of coffins at funerals in which they officiated.

7388 THE SUMMER PARTY 2019

Jayne Strand, the Administrative Assistant to the Clerk, provided an update on the Summer Party arrangements including entertainment, activities and refreshment providers. The staging had been ordered, the electrics were to be tested, the banners were being altered and the publicity flyer printed. The marshalling list and jobs rota for Parish Councillors was distributed, for circulation to all Councillors.

7389 OTHER BUSINESS

Councillor Allison Sharpe had received an email from Borough Councillor David Hilton from a skater regarding the need to develop skating opportunities within the Parish. Coupled with previous requests for other sporting/leisure activities such as hockey and rugby it was agreed that sport and leisure provision within the Parish would be considered at a future Parish Council meeting. Such a review was thought to be key to the infrastructure requirements resulting from development, with the Chairman suggesting that the use of the sport fields at the former Hurst Lodge School, which he believed were up for sale, could be explored, with committee members suggesting that the current private school sports pitches should also be considered as part of the Parish review.

There being no further business, the Chairman closed the meeting at 8:15pm

Councillor Robert Ellison, Chairman

Key Actions Arising:

1. The Clerk to get quotations for new mini goals;
2. The Clerk to order Christmas Lights from the approved supplier;
3. Councillor Mark Finch to put together a mood board with regard to play equipment at Cheapside Play Park;
4. Councillor Sneh Verma to visit Cheapside Preschool and Primary school to consult on their requirements for Cheapside Play Park;
5. The Parish Council Office to progress the arrangements for the Summer Party and send out the marshalling list and job rota to all Parish Councillors.