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**Minutes of a meeting of the Leisure & Cultural Committee  
held at the Parish Council Office, High Street, Ascot, SL5 7JF  
on Tuesday 04 February 2020, commencing at 7.00pm**

Members Present: Councillors R Ellison, M Finch, B Hilton, C Lester, A Sharpe, S Verma.  
In attendance: Helen Goodwin, Clerk to the Council.

**7573 TO NOTE APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs S Humphrey and S Jones.

**7574 DECLARATIONS OF INTEREST**

The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. None were received.

**7575 MINUTES**

The minutes of the previous meeting, held on 08 October, were approved as a correct record and signed as such.

**7576 VICTORY FIELD TREES**

It was agreed that at least six new trees would be planted following the removal of three ash trees at the front of Victory Fields due to ash die-back. Cllr A Sharpe reported that borough councillor J Sharpe wished to use a grant he has to put towards purchasing the trees. It was agreed that the clerk should contact Peter Harding, who has previously worked with the parish council in his capacity as an arbicultural surveyor, to recommend types of tree and appropriate sites.

**7577 SITES AND PROJECTS UPDATE**

- i) Flagpoles: The clerk reported that the flagpoles had all been safety-checked and no problems had been identified. It was suggested that new flags be purchased in time for the VE day celebrations in May and this was unanimously agreed.
- ii) Cheapside Park: Cllr M Finch reported that he and Cllr A Sharpe had been to Cheapside school to speak to them about the planned new play equipment at Cheapside park. We have had feedback from the children at the school and a meeting is planned next week with the Parks & Countryside Landscape Officer of RBWM to seek her advice on appropriate play equipment for the site and the process for tendering.

**7578 THE VICTORIAN STREET FAYRE**

Cllr R Ellison reminded the committee that the Victorian Street Fayre is being held this year on 15<sup>th</sup> November, for which a pre-meeting has been held to begin planning. Cllr Ellison will encourage councillors to volunteer for a sub-committee to be formed for the Victorian Street Fayre, which he will chair, and he suggested the parish council be asked to increase its financial contribution to the Fayre. It was noted that St Michael's school is holding its Christmas Fayre on the same day and Cllr Ellison will contact the head teacher to arrange a meeting to liaise over arrangements.

The clerk's assistant reported arrangements made so far:

- The Term Agreement has been signed;
- The AA has been booked;
- The White Bus service confirmed at a cost of £395. There will be buckets provided for donations on the buses which will run from 11:30am to 17:50 on the day;
- Ray Linge has confirmed he will provide the stalls, the same number as last time, at a cost of £1,690;
- Hogs Breath has emailed indicating they would like to be involved, and other food providers are being approached;
- A first aider has been booked.

**7579 ANY OTHER BUSINESS**

There was no other business.

There being no further business, the Chairman closed the meeting at 8:00pm.

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Councillor Robert Ellison, Chairman