

**Minutes of a meeting of Sunninghill & Ascot Parish Council
Held at All Saints' Church, London Road, Ascot SL5 8DQ
On Tuesday 20 July 2021, commencing at 7.00pm**

Members present: Councillors A Sharpe (Chairman), B Hilton (Vice Chairman), L Davison, P Deason, R Ellison, M Finch, J Gripton, , C Lester, C Richardson, C Roberts, B Story, S Verma and R Wood.

In attendance: Miss J Strand, Assistant Clerk to the Council.

7949 APOLOGIES FOR ABSENCE AND WELCOME TO NEW PARISH COUNCILLOR

Apologies were received from Cllr S Humphrey. Cllrs C Herring and P Carter were absent.

Cllr A Sharpe formally welcomed new Cllr Chris Roberts to his first meeting following his co-option to the council earlier this month.

7950 DECLARATIONS OF INTEREST

The chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. None were received.

7951 MINUTES

The minutes of the Council Meeting held on 15 June 2021 were approved as a correct record and signed as such.

7952 FORMAL ANNOUNCEMENTS

- i) The chairman announced that she and the clerk attended an update from RBWM on 01 Jul. As CIL money is now coming through to parish councils, RBWM are looking to work with parishes on future projects.
- ii) Previously chairs and clerks have been lobbying the borough with regards to their budgeting timetable for the next financial year. This has now resulted in the budget being brought back to November each year. This has been noted by the Lead Member for Finance and the Parish Clerk has been asked to reschedule relevant parish meetings accordingly.
- iii) The Borough Cabinet has approved SAPC's proposal for financial support of Sunninghill Library following the Library Consultation. These plans will be implemented from October this year.
- iv) The Parish Conference meeting at the Town Hall, which is attended by chairs and clerks will now be changed to an annual event called the Parish Summit and will also include all the Officers and Councillors from RBWM.
- v) The parish office has been regularly engaged with RBWM's Community Engagement Team over the past sixteen months regarding the Ascot Support Hub, which was set up to assist residents during the Covid-19 pandemic. The borough has now recognised the Ascot Support Hub as being a good working model and will shortly be talking to us regarding community engagement in the future.
- vi) RBWM Covid-19 update – the data collected from the Royal Ascot Meeting held in June didn't give any cause for concern.
- vii) The borough are revising their Code of Conduct and are recommending parishes review their own codes of conduct once or twice a year.
- viii) RBWM will be producing a Parish Newsletter and they are inviting all parish councils to submit any significant information to be shared across the parishes. The next issue will be coming out in September.
- ix) Parish Councillors had recently attended the following meetings:
 - a. Sunnings Health Hub – since covid-19 the developers have decided to relook at the plans they have in place and will be submitting revised plans to be considered shortly.
 - b. Silwood Park – a portion of the park was sold off originally for residential development, but it will now be developed as a Science Park and plans will be coming through the planning process shortly.

- x) Future meetings include an update from Taylor Wimpey on the Heatherwood site, there will be a meeting with NALC regarding the future of local high streets. Cllr C Herring has expressed an interest in attending, other councillors are welcome to attend and the Parish Council are happy to fund their place. Any councillors wishing to attend are to notify the Clerk.
- xi) The Cheapside allotments have now been judged and the annual allotment shield prize giving will take place on Friday 13 August at 10.30am. All Councillors are welcome to attend.

7953 PUBLIC ADJOURNMENT

The meeting was not adjourned.

7954 PRESENTATION OF COMMITTEE MINUTES

- (i) The minutes of the Planning Committee meetings held on 22 June and 13 July were presented by Cllr R Wood.
- (ii) The minutes of the Finance & Personnel Committee meeting held on 06 July were presented by Cllr A Sharpe.
- (iii) The minutes for the Extraordinary Council Meeting held on 06 July were presented by Cllr A Sharpe

7955 CIL WORKING GROUP

Cllr R Wood presented the formalisation of the policy and procedure for the CIL working group. At present the members are Cllrs C Richardson, L Davison, B.Hilton, P.Deason A Sharpe and R Wood. Councillors and members of the public will be encouraged to bring forward proposals for community projects. The working group will look at any potential projects and evaluate against criteria including conformity with the Parish/ Neighbourhood Plan, evidence provided if need, what target group it focusses on, overall community benefit, impact of benefit and negative or beneficial environmental impact, legacy provided and the possibility of alternative sources of funding. A list of potential projects will be presented to Full Council twice a year in March and September. The first list will be presented to the Council on 07 September. Cllr Wood informed councillors that the working group is open to all members of the council to join, either as a full-time member or just for one project.

Cllr B Storey asked if there was going to be any formal liaison with Sunningdale Parish Council. Cllr Wood replied that any projects of mutual benefit will be put to them also, but they do not have a formal CIL process in place as yet.

Cllr M Finch asked how projects were to be evaluated. Cllr Wood explained that the working group had put together a list of criteria but that the detailed mechanism would not be publicised, the policy would be available and could be sent out, along with a form to complete with notes and submit for consideration. There will be no limit on how many times a project can be put forward for consideration.

The Policy and Procedure for the CIL Working Group was reviewed and approved unanimously by show of hands.

7956 COMMITTEE TERMS OF REFERENCE

The Committee Terms of Reference recommended for adoption by the Finance and Personnel Committee for Planning, Leisure & Cultural committees and the CIL Working Group were approved and adopted unanimously by show of hands.

The Terms of Reference for the Finance and Personnel Committee and Walking and Cycling Group were still being reviewed and approval was carried forward to the next Council meeting to be held on 07 September

7957 WALKING AND CYCLING WORKING GROUP

Cllr C Richardson presented a report regarding the next steps for the Walking and Cycling Working Group. The group was formed earlier this year to increase walking and cycling both in our parish and the parish of Sunningdale. So far they have had four meetings and Cllr Richardson, along with representatives from Sunningdale Parish Council attended a meeting with Tim Golabek of RBWM on 29 Jun to discuss matters ahead RBWM's public consultation on Active Travel, due to start on 02 August.

RBWM are taking a strategic approach to improve conditions for cycling and walking and have asked for input from parishes for infrastructure funding which meet criteria of DoT Tranche 2 funding.

The working group has created a vision for a cycling and walking network, connecting homes, schools, services, shops and business to boost active travel, along with improved access to leisure cycling and walking to Windsor Great Park and Chobham Common. A copy of the document sent to RBWM on the 13 Jul setting out the work done to date had been previously circulated to the Council. .

Council was asked for approval of this document, in order for the working group to be able to secure funding and be part of the LCWIP engagement with RBWM. The document was approved unanimously by show of hands.

7958 BOROUGH COUNCIL MATTERS

- i) Cllr D Hilton was unable to attend the meeting.
- ii) Cllr A Sharpe informed the council that RBWM are in the process of improving the contract relating to grass cutting and highway sight lines etc. Councillors are encouraged to log any comments on the 'Report-it' portal on the RBWM website.
- iii) Cllr D Hilton and Cllr J Sharpe have attended a meeting with the RBWM legal team regarding village greens.

7959 ANY OTHER BUSINESS

- i) The council was advised that RBWM had received an application from Berkeley Homes regarding new names for the three streets accessing the new development on the former Gasworks site. The Royal Mail have already given their approval of the application and RBWM have submitted this proposal for the Council's assent. Council felt that they would like to suggest alternative names, with a closer affiliation to Sunninghill village. The names agreed on were Cordes, Grey and Martin. The Assistant Clerk will contact Gary Rivington from RBWM's Neighbourhood Services Place Directorate to enquire how to proceed.
- ii) Cllr B Story informed the council that the Borough Local Plan consultation begin on Mon 19 July and will run until the beginning of September. Paper plans will be available in local libraries and also online where any comments can be submitted.
- iii) Cllr R Ellison informed the council that the Sunninghill Day Centre will be opening again on 02 August.

There being no further business the meeting closed at 20:08.

Cllr A Sharpe, Chairman