

**Minutes of a meeting of Sunninghill & Ascot Parish Council**  
**Held in the King Edward VII Meeting Room, Ascot Racecourse, SL5 7JX**  
**On Tuesday 30 November 2021, commencing at 7.00pm**

Members present: Councillors B Hilton (Acting Chairman), L Davison, P Deason, R Ellison, M Finch, S Humphrey\*, C Lester, C Roberts, B Story, S Verma and R Wood.

In attendance: Mrs H Goodwin, Clerk to the Council.

**8066 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs P Carter, C Herring, C Richardson and A Sharpe. Cllr J Gripton was absent.

**8067 DECLARATIONS OF INTEREST**

The chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. None were received.

**8068 MINUTES**

The minutes of the Council Meeting held on 07 September 2021 were approved as a correct record and signed as such.

**8069 FORMAL ANNOUNCEMENTS**

The acting chairman advised that Code of Conduct training is being arranged by RBWM and this will be obligatory for councillors to attend.

**8070 PUBLIC ADJOURNMENT**

The meeting was not adjourned.

**8071 PRESENTATION OF COMMITTEE MINUTES**

- The minutes of the Planning Committee meetings held on 14 September, 05 and 26 October, and 16 November, were presented by Cllr R Wood.
- The minutes of the Leisure & Cultural Committee meetings held on 28 September, 19 October and 02 November were presented by Cllr M Finch. He went on to mention that there was a very successful opening party held at the new Cheapside play park at the beginning of November.
- The minutes of the Finance & Cultural Committee meeting of 23 November were presented by Cllr B Hilton.

**8072 FINANCIAL UPDATE**

Cllr R Wood gave an update to the end of September. He highlighted the fact that there has been minimal spend to date of Leisure Capital, however he reported that the clerk has been through the individual line items and has produced a forecast to the end of the year and it is expected that expenditure will be caught up with budget by the end of the year. The items of note against the budget are, in the admin expenditure, there will be extra expense because there is an extra member of staff. Also, in civic activities, we are expecting to be over budget, there is no party or street fayre this year but it was agreed to give £2,000 on towards an ANPR camera and £5,000 on the library contribution. With regard to income, burial fees are below those budgeted and there was, again, a reduced amount given by the Racecourse towards the

hanging baskets. On balance, looking towards year end, we had planned to spend historical reserves of £47,000 but will probably spend c. £62,000k. Even with this, going forward, we expect a 'free' reserve of £95,000 at the end of the year after taking account of £90,000 which has been put aside for the South Ascot playpark. In addition, at end September there is £427,000 of CIL income to be spent.

**8073 COMMITTEE TERMS OF REFERENCE**

The draft Committee Terms of Reference was brought before council and discussed. It was agreed that some wording was required to cover a level of budgetary overspend and Cllr R Wood will liaise with Cllr M Finch to draft some appropriate wording.

**8074 BOROUGH COUNCIL MATTERS**

Cllr B Hilton read a report prepared by borough Cllr D Hilton (attached). Any questions were invited to be addressed to Cllr D Hilton via email.

**8075 ANY OTHER BUSINESS**

The issue of the new road markings at the Heatherwood roundabout was brought up and the fact that those exiting the roundabout onto the Windsor Road are not cancelling their indicators and making it difficult to exit from Burleigh Road. Cllr R Wood has written to RBWM pointing out that the signage is poor and more signage is required.

There being no further business the meeting closed at 7.40pm.

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Cllr B Hilton, Acting Chairman

\*From item 8071.