

**Your attendance is requested at
The Annual Meeting of Sunninghill & Ascot Parish Council
to be held on Tuesday, 10 May 2022 at 7.00pm
in St Michael's Church Hall, Church Lane, Sunninghill SL5 7DD**

- TO:** Members: Councillors A Sharpe (Chairman), B Hilton (Vice-Chairman), P Carter, L Davison, P Deason, R Ellison, J Gripton, C Herring, S Humphrey, M Lee, C Lester, C Richardson, C Roberts, B Story, S Verma, R Wood.
- TO:** Other Members of the Borough Council for information and Outside Bodies.

AGENDA

- 1. TO NOTE APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
To receive any Declarations of Interest in accordance with the adopted Code of Conduct.
- 3. MINUTES**
To approve the minutes of the Council Meeting held on 11 January 2022, the Extraordinary Meeting held on 23 March 2022 and the Extraordinary Meeting held on 26 April 2022.
- 4. APPOINTMENT OF CHAIRMAN OF THE COUNCIL**
To elect the Chairman of the Council and receive the Chairman's declaration of acceptance of office.
- 5. APPOINTMENT OF THE VICE-CHAIRMAN OF THE COUNCIL**
To elect the Vice-Chairman of the Council and receive the Vice-Chairman's declaration of acceptance of office.
- 6. APPOINTMENT OF COMMITTEE(S) CHAIRMAN & VICE- CHAIRMAN**
To elect the Chairman and Vice Chairman of the Parish Council's committees and the Lead Member for Finance:
 - the Planning Committee;
 - the Leisure & Cultural Committee;
 - the Finance & Personnel Committee;
 - the Lead Member for Finance.
- 7. APPOINTMENT OF COMMITTEE MEMBERS**
To appoint members to the Parish Council Committees.
- 8. DEEDS & TRUST DOCUMENTS**
To inspect any deeds and trust instruments in the custody of the council.
- 9. APPROVAL OF STANDING ORDERS AND FINANCIAL REGULATIONS, RISK REVIEW AND INTERNAL AUDIT ARRANGEMENTS FOR THE YEAR 2022/23**
To approve the Standing Orders, Financial Regulations, Committee Terms of Reference, Risk Review and Internal Audit Arrangements as updated and circulated as backing papers in advance of the meeting.
- 10. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**
To appoint where required and invited.
- 11. FORMAL ANNOUNCEMENTS**
To receive any announcements which the Chairman considers should be made at this meeting.

12. PUBLIC ADJOURNMENT

The meeting will be adjourned for a maximum of 15 minutes to allow Members of the Public, if present, to address the Council about matters of local concern.

13. PRESENTATION OF COMMITTEE MINUTES

Planning Committee of 25 January, 15 February, 08 March, 29 March and 19 April presented by Cllr R Wood.

Leisure & Cultural Committee of 01 February and 26 April presented by Cllr R Ellison.

Finance & Personnel Committee of 22 February presented by Cllr A Sharpe.

14. FINANCIAL UPDATES

Finance & CIL update presented by Cllr R Wood.

15. LONDON SQUARE CONSULTATION

To give formal agreement to the draft response to the London Square consultation.

Helen Goodwin
Clerk to the Council

04 May 2022