

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative numbers.

Name of smaller authority: Sunninghill & Ascot Parish Council

County area (local councils and parish meetings only): Royal Borough of Windsor & Maidenhead

Financial year ending 31 March 20xx

Prepared by (Name and Role): Helen Goodwin, Clerk & Responsible Financial Officer

Date: 28/06/2022

	£	£
Balance per bank statements as at 31/3/22:		
Current Account	144,024.47	
Blythewood Account	34,495.00	
Victorian Fayre Account	1,206.00	
CIL Account	901,615.46	
Instant Access Deposit Account	97,718.26	
Yorkshire Bank Deposit Account	51,515.00	
	<hr/>	1,230,574.2

Petty cash float (if applicable) 189.00

Less: any un-presented cheques as at 31/3/22 (**enter these as negative numbers**)

3185	(252.00)	
3211	(276.00)	
3208	(500.00)	
3220	(284.05)	
3222	(1,394.33)	
3226	(12,600.00)	
3235	(279.55)	
3227	(183.60)	
3231	(8,945.28)	
3233	(14,136.00)	
3229	(6,306.32)	
3230	(1,275.00)	
	<hr/>	(46,432.13)

Add: any un-banked cash as at 31/3/22

Net balances as at 31/3/22 (Box 8)

1,184,331.1