

(We would strongly recommend that the grave is allowed to consolidate, taking approximately six to twelve months, before a permanent memorial is placed. Any memorials placed before this time are done so at the deed holders own risk and may incur extra costs to have the headstone reset.)



The Courtyard (Ascot Racecourse)  
High Street, Ascot, Berkshire SL5 7JF

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Website: www.sunninghillandascotparishcouncil.co.uk

## APPLICATION TO ERECT A MEMORIAL

NAME of Deceased \_\_\_\_\_ Date of Death \_\_\_\_\_

Grave No \_\_\_\_\_ Section \_\_\_\_\_ Plot \_\_\_\_\_ Deed of Grant No. \_\_\_\_\_  
(Section and Plot number must be referenced on the back of the headstone)

Name and address of Applicant \_\_\_\_\_  
\_\_\_\_\_

Description of memorial to be erected: -  
\_\_\_\_\_  
\_\_\_\_\_

Material to be used: - \_\_\_\_\_

Type (e.g. Headstone; Additional inscription) \_\_\_\_\_

A plan and details of the memorial are attached with this application and the memorial will not be installed until the Council's permission is received.

**The Parish Council are no longer able to accept payment made via cheque. All payment must be made via BACS to account:**

**Account Name:** Sunninghill & Ascot Parish Council - Treasurers Account

**Sort Code:** 30-91-53

**Account Number:** 03691390

**Bank:** Lloyds Bank Plc

Fee £ \_\_\_\_\_ sent via BACS Transfer.

The appropriate fee has been transferred on \_\_\_\_\_ REF \_\_\_\_\_ (please use the plot and grave number as the reference), and I / we confirm that the dimensions of the memorial comply with condition 3 of the Council's Table of Fees and Conditions.

Signature of applicant \_\_\_\_\_

Date \_\_\_\_\_

### **Note to applicant.**

When this application is approved, a copy of this form signed by the Clerk to the Council will be returned to you.

I / we hereby certify that I / we have the consent that the Parish Council can hold this personal data in compliance with the Data Protection Act 2018 solely for the purpose of administering the Parish Council's cemetery.

Application - Approved / Refused

\_\_\_\_\_  
Clerk to the Council

\_\_\_\_\_  
Date