

Minutes of the Finance and Personnel Committee Meeting of Sunninghill & Ascot Parish Council held on Tuesday 9th September 2025 at 7:02pm in the King Edward VII Meeting Room, Ascot Racecourse, SL5 7JX

Members Present: Cllr A Sharpe (Chairman), Cllr B Hilton (Vice-Chairman), Cllr R Gregory, Cllr C Richardson, Cllr L Davison West (arrived at 7:24pm), Cllr R Wood.

In attendance: Miss E Cope (Clerk/RFO).

Members of the Public: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

9142. CHAIRMANS WELCOME

Chairman welcomed those present to the meeting, reminding them that all mobile devices should be switched to silent for the duration of the meeting.

A reminder to all in attendance of the fire safety regulations for the venue of the meeting.

9143. TO NOTE APOLOGIES FOR ABSENCE

Cllr Davison West sent prior apologies as she would be late arriving.

9144. DECLARATIONS OF INTEREST AND DISPENSATIONS

None

9145. MINUTES FROM PREVIOUS MEETING

The minutes of the meeting held Tuesday 29th July 2025 were approved as a true and accurate record.

Approved by All

9146. PUBLIC FORUM

There being no members of the public present, the meeting continued without adjournment.

9147. FINANCE UPDATE

Cllr Wood (Lead Member for Finance) advised that he was unable to provide further information at this meeting, as he is awaiting responses to prior questions submitted to both the Bookkeeper and the Clerk.

Action: The Clerk, Bookkeeper and Cllr Wood to schedule a meeting the following week to address unanswered questions.

9148. POLICY REVIEW

The committee approved the Investment Policy as recommended by the Clerk

Approved by All

9149. BUDGETING

Councillors were invited to consider council's budgeting requirements for the financial year 2026/27.

The Chairman of the Leisure and Cultural Committee requested information for their next meeting, 30th September.

- Q1 expenditure update
- Project-specific spending, to include projects yet to be started within the financial year
- Officers assigned to each project and time/costs associated

Chairman's Recommendations

- Sunninghill Reading Room Trust, Consider whether the parish council should continue its financial support beyond the current commitment
- Jubilee Clock, review ongoing maintenance costs and assess implications of its location in relation to the planned redevelopment
- Community Events 2026, confirm funding for existing events including the Puppet Show and Party in the Park and to explore budget provision for new community events

Clerk's Recommendations

- Parish-wide Tree Survey, Initial survey costs, remedial works identified by the Arboricultural Officer and ongoing survey and maintenance funding
- Parish-owned land and assets, review budgets for maintenance and improvement works

Action: Clerk to email Councillors to request ideas for possible expenditure to be submitted prior to the next meeting.

9150. DATE OF THE NEXT MEETING

Tuesday 25th November 2025 at 7:00pm
Venue: TBC

There being no members of the public present the meeting continued without adjournment.